



Thornaby Town Council

**Annual parish Meeting Minutes
from meeting held on: Monday 12th May 2025 at 18.30
At Thornaby Town Hall, Mandale Road, Thornaby, TS17 6AW**

APM-25-609	NOTICE OF MEETING: It was taken as read that Public notice of the meeting had been given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972
APM -25-610	IN ATTENDANCE: Cllr Glenn Eastick Cllr Mark Fairbairn Cllr John Flynn Cllr Ray Godwin Cllr Les Hodge Cllr Julie Hodge Cllr Sylvia Walmsley Cllr Steve Walmsley Pam Danks, Town Clerk – Minute taker
APM -25-611	APOLOGIES FOR ABSENCE: Cllr Ian Dalgarno Cllr Richard Eglington Cllr Phil Genery Cllr Steve Godwin Cllr Tina Large Cllr Mick Moore
APM -25-612	DECLARATION & REGISTER OF INTERESTS 2025/26 Members of the Council present reviewed and signed the Register of Interest forms A & B.
APM -25-613	CHAIRMAN’S REPORT FOR 2024/25: Cllr Les Hodge Over the last year it has been a privilege for my wife and I to serve Thornaby as it’s Mayor & Mayoress. In the last year, we have met some amazing people in our community and have learnt a great deal about public speaking even though I had some difficulties when first challenged with it.

19/5/25

	Would like to thank the Council for allowing me to fulfil this valuable role.
APM -25-614	<p>Election of the chair for Thornaby Town Council for the year 2025/26.</p> <p>The current Chairman/ Mayor Cllr Les Hodge invited nominations for the position of Chairman/Mayor of Thornaby Town Council for the coming year 2025/26.</p> <p>Cllr Glenn Eastick was nominated for the position by Councillor Sylvia Walmsley and this was seconded by Cllr Mark Fairbairn.</p> <p>It was resolved by a unanimous show of hands that Cllr Glenn Eastick be elected as Chairman/ Mayor of Thornaby Town Council for the Council year 2025/26.</p>
APM -25-615	<p>New Chairman/ Mayor to sign the acceptance of office.</p> <p>Cllr Glenn Eastick signed the Chairmans/Mayors Declaration of Acceptance for the Council year 2025/26.</p>
APM -25-616	<p>Election of the Vice-Chair for Thornaby Town Council for the year 2025/26.</p> <p>The new Chairman/ Mayor Cllr Glenn Eastick invited nominations for the Vice Chairman/Mayor of Thornaby Town Council for the coming year 2025/26.</p> <p>Cllr Les Hodge was nominated for the position by Councillor Cllr Steve Walmsley and this was seconded by Cllr Sylvia Walmsley.</p> <p>It was resolved by a unanimous show of hands that Cllr Les Hodge be elected as Vice Chairman/ Mayor of Thornaby Town Council for the Council year 202526.</p>
APM -25-617	<p>New Vice Chairman/ Mayor to sign the acceptance of office.</p> <p>Cllr Les Hodge signed the Vice Chairmans/Mayors Declaration of Acceptance for the Council year 2025/26</p>
APM -25-618	<p>PUBLIC PARTICIPATION.</p> <p>No members of the public were in attendance.</p>
APM -25-619	<p>TO CONFIRM/APPOINT INTERNAL AUDITOR FOR 2024/25: To approve</p> <p>Censis Hartlepool</p> <p>It was resolved by a unanimous show of hands that we should continue with this company as internal auditor</p>

APM -25-620	<p>CODE OF CONDUCT:</p> <p>Those in attendance reviewed this document.</p> <p>It was resolved by a unanimous show of hands that this document needs no amendments.</p>
APM -25-621	<p>TO SET MEETING DATES FOR 2025/26.</p> <p>Meeting dates for 2025/6 were discussed and it was agreed that the 2026/27 Parish Annual meeting would be held on Monday 11th May 2026. The remainder of the meeting dates as shown on meeting planner for 2025/26 completed by the Town Clerk should remain the same as shown.</p>
APM -25-622	<p>REVIEW OF EXISTING COMMITTEES/PANELS STRUCTURE AND APPOINTMENT OF NEW COMMITTEE PANELS:</p> <ul style="list-style-type: none"> • Staffing Committee – 3 members <p>It was resolved that the members of this committee should change due to circumstances with Cllr Ian Dalgarno and Cllr Tina Large ill health and personal circumstances. New Committee members are Councillor Les Hodge & Councillor Mark Fairbairn.</p> <ul style="list-style-type: none"> • Events Committee - 4 members. <p>It was resolved that the members of the Events committee should remain the same.</p>
APM -25-623	<p>APPOINTMENT OF CHAIR, VICE-CHAIR & MEMBERS TO EXISTING COMMITTEES/PANELS STRUCTURE AND APPOINTMENT OF NEW COMMITTEE PANELS:</p> <ul style="list-style-type: none"> • Staffing Committee. Cllr Steve Walmsley Cllr Mark Fairbairn, Cllr Les Hodge. <p>It was resolved Cllr Steve Walmsley would remain the Chairman with no Vice Chairman required.</p> <ul style="list-style-type: none"> • Events Committee. Cllr Glenn Eastick, Cllr Mark Fairbairn, Cllr Phil Genery, Cllr Les Hodge. <p>It was resolved that Cllr Glenn Eastick is nominated as Chairman of this committee.</p>
APM -25-624	<p>APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES:</p> <ul style="list-style-type: none"> • Thornaby FC Committee – 1 member <p>It was resolved that Cllr Phil Genery would remain appointed as the representative for TTC to this committee.</p>
APM -25-625	<p>TO CONSIDER SUBSCRIPTIONS/RENEWALS TO BE PAID ANNUALLY TO:</p> <ul style="list-style-type: none"> • NALC/SLCC • Zurich Insurance – Building & PLI (Town Hall & Victoria Hall) • Music licence (Town Hall & Victoria Hall) • TV licence (Town Hall only)

	<ul style="list-style-type: none"> • Lottery licence (Town Hall & Victoria Hall) • SBC – Heating maintenance (Town Hall & Victoria Hall) <p>It was resolved that the renewal to all the above be actioned by the Town Clerk.</p>
APM -25-626	<p>REVIEW OF THE TERMS OF REFERENCE:</p> <ul style="list-style-type: none"> • Staffing Committee <p>It was resolved to approve the terms of reference for the Staffing Committee. No changes were identified.</p> <ul style="list-style-type: none"> • Events Committee <p>It was resolved to approve the terms of reference for the Staffing Committee. No changes were identified.</p>
APM -25-627	<p>REVIEW OF THE MEMBERS CODE OF CONDUCT:</p> <p>The members code of conduct was reviewed and no changes were required for 2025/26</p>
APM 25-628	<p>REVIEW OF THE MODEL STANDING ORDERS:</p> <p>The standing orders were reviewed and no changes were identified for 2025/26</p>
APM -25-629	<p>REVIEW OF THE MODEL FINANCIAL REGULATIONS 2019 FOR ENGLAND.</p> <p>The Model Financial Regulations were reviewed and no changes were identified for 2025/26</p>
APM -25-630	<p>REVIEW OF THE DATA PROTECTION POLICY.</p> <p>The data Protection Policy was reviewed and no changes were identified for 2024/25</p>
APM -25-631	<p>REVIEW OF COUNCIL POLICIES:</p> <ul style="list-style-type: none"> • Absence • Freedom of information • Grant awards • Health & safety • <p>It was resolved: That the policies listed do not require any changes for 2025/26</p>
APM -25-632	<p>TO CONFIRM/APPOINT CHEQUE SIGNATORIES.</p> <p>It was resolved that the signatories below will remain appointed for 2025/26.</p> <p>Cllr Ian Dalgarno Cllr Glenn Eastick Cllr Les Hodge Cllr Steve Walmsley</p>

Meeting closed at 19.00.

Pamela Danks

13th May 2025

SIGNED TO CONFIRM ACCURATE:



DATED:

19/5/25