



Thornaby Town Council

Council Meeting Minutes from meeting held on:

Monday 24th November 2025 at 18.30

At Thornaby Town Hall, Mandale Road, Thornaby on Tees, North Yorkshire. TS17 6AW

FC-25-706	<p>NOTICE OF MEETING:</p> <p>The notice convening the meeting was taken as read.</p>
FC-25-707	<p>IN ATTENDANCE: Cllr Ian Dalgarno</p> <p>Cllr Glenn Eastick Cllr Mark Fairbairn Cllr Phil Genery Cllr Les Hodge (Vice Chairman) Cllr Julie Hodge Cllr Mick Moore Cllr Sylvia Walmsley Cllr Steve Walmsley</p> <p>Town Clerk Pam Danks - Minute taker:</p> <p>APOLOGIES FOR ABSENCE: Cllr Steve Godwin Cllr Ray Godwin Cllr John Flynn</p> <p>MEMBERS ABENT: Cllr Richard Eglington</p>
FC-25-708	<p>CODE OF CONDUCT:</p> <p>Nothing was updated.</p>
FC-25-709	<p>PUBLIC PARTICIPATION:</p> <p>No members of the public attended the meeting.</p> <p>Mrs Nula Dalgarno was a visitor but did not contribute.</p>

SIGNED TO CONFIRM ACCURATE:

DATED:

19/01/26

FC-25-710	<p>MINUTES OF MEETING:</p> <p>To resolve that the minutes of the following meeting minutes are a true and accurate record:</p> <p>Monday 24th October 2025</p> <p>Proposed: Cllr Les Hodge Seconded: Cllr Mick Moore</p> <p>IT WAS RESOLVED: That the minutes dated 24th October 2025 were a true and accurate record.</p>
FC-25-711	<p>MATTERS ARISING FROM PREVIOUS MINUTES:</p> <ul style="list-style-type: none"> • RAF silver return & storage. Town Clerk has found glass shelving units with door alarms and lighting that are much cheaper than originally found. There is a delay on delivery but there is no delivery date for the silver as yet. Transportation trolleys also sourced for moving silver to and from chamber, along with anti tarnish bags for the silver to be contained within. • Head Wrightson archive in room 5. Carbon monoxide monitor is now in place but there is no news on if they wish to use the room. • Cllr Vacancy. Two candidates Luke Frost & Terry Muldowney. Voting 11th December. • Yarm Town Council. They are interviewing for a new Clerk this week so an end date is in sight. <p>Allotment CCTV. Oakworth viewed but advised that they would be unable to quote.</p> <p>IT WAS RESOLVED: That the costs of monitoring this area is no longer viable and should be covered by SBC via the rent they receive from the allotment holders. Clerk to inform SBC</p>
FC-25-712	<p>FINANCE: To consider and approve the following:</p> <ul style="list-style-type: none"> • <i>October 2025 Income & Expenditure.</i> • <i>October 2025 Accounts from Gresham & Gale</i> • Town Clerk summary of all precept codes and balances <p>IT WAS RESOLVED: That the Income & Expenditure & Accounts due for payment and paid in October were a true and accurate record by all in attendance.</p> <p>IT WAS RESOLVED: To add further signatory to the bank account to ensure that invoice processing can be made promptly. Councillor Mark Fairbairn to be added. Mandate change document was signed and to be returned to bank.</p> <p>IT WAS RESOLVED: To run a competition on social media for the best Christmas tree decoration handmade by children under 11, 2 prizes £100 & £50</p>
FC-25-713	<p>PLANNING ADVICE: IT WAS AGREED & CONFIRMED: That the SBC lists for both Planning Applications and delegated lists have been circulated by email.</p> <ul style="list-style-type: none"> • Town Clerk received notification of plans to decommission 2 x play area equipment when it is no longer safe. Councillors saw the document sent via email and have decided that the Council will not accept financial or management responsibility for these areas. Clerk to inform SBC. • Town Boundaries are letter to send to SBC with Council concerns still in progress. Thornaby boundaries have always been based on the running lines of both Bassleton and Stainsby becks. • 47 George Street concerns over misuse of building. SBC planning are already moving with their plans for the breach in permission of intended use and are dealing. <ul style="list-style-type: none"> • Bench/ seat outside Northumbrian water. TTC Caretaker to repair.

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FC-25-714	<p>INVITATIONS RECEIVED</p> <ul style="list-style-type: none"> • Pantomime 9th December. Riverside College, 12 tickets will be at box office for those who requested them. • SBC Mayors Charity ball. Vice Chair Cllr Les Hodge & Cllr Julie Hodge to attend. Clerk to reserve tickets from Mayors fund.
FC-25-715	<p>TOWN HALL BUILDING:</p> <ul style="list-style-type: none"> • Door refurbishment nearing completion. Exterior of door completed and oiled. Windows to be cleaned and some repainting required. Inside door needs some more work before the draught excluders are purchased and refitted. • Speakers in Civic chamber to be removed and replaced with a sound bar. • Annual Pat testing completed this month. • Carbon monoxide monitor installed in room 5 • 5 metre red carpet roll purchased for civil ceremonies @ £175.80. purchase agreed earlier this year • RAF cadet use of Civic Chamber Sunday 1st February 2026 is agreed. • Leak above room 8 & ladies toilets on 1st floor to be investigated. Contact MPS roofing as they repaired last leak found • Dormer windows in room 9 frames are rotten and need replacing. Clerk to get 3 quotes for replacement of both sides. • Repainting of rooms will be 2026/27, room 8 will be first on the list.
FC-25-716	<p>VICTORIA COMMUNITY HALL:</p> <ul style="list-style-type: none"> • Annual Pat testing completed this month • Double exit doors onto garden had to be repaired due to failing to open. • Hickory Smokehouse used venue 8th November. Rent received • Roof leak repaired by Andrew Mann, in lieu of rent. SBC asked to come and do a proper review of the roof due to the poor condition of the roof elsewhere.
FC-25-717	<p>CAROLS ROUND THE LAMPS – FRIDAY 5TH DECEMBER 2025</p> <ul style="list-style-type: none"> • All preparations are in place for sound, selection boxes and mince pies.
FC-25-718	<p>THORNABY TOWN COUNCIL ARCHIVES</p> <ul style="list-style-type: none"> • St Peters memorial plaque creation – Plans for next FY • Anson & Hudson signs & memorial plaque creation – Plans for next FY • TSL heritage trail blue plaque couldn't be removed from building. Will liaise with Scott Bros and collect it when the building is demolished. Plans to install it onto the current Army cadets building on Martinet Road as this was a former RAF building during WW2.
FC-25-719	<p>TTC EVENT DATES 2026</p> <ul style="list-style-type: none"> • DIBBLES ANNIVERSARY TUESDAY 27TH MAY 2026 • THORNAFEST – SATURDAY 18TH JULY 2026 Tickets on sale • THORNABY SHOW SUNDAY 30TH AUGUST 2026 • BATTLE OF BRITAIN SUNDAY 6TH SEPTEMBER 2026 • REMEMBRANCE SUNDAY 8TH NOVEMBER 2026 • CAROLS ROUND THE LAMPS FRIDAY 4TH DECEMBER 2026

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FC-25-720	<p>CIVIC CHAMBER BOOKINGS IN PLACE.</p> <ul style="list-style-type: none"> • TVCA used 19th November 1200-1830- Not many visitors attended the consultation, but rent received • 1st Civil ceremony for 2026 Monday 19th January 2026. Small ceremony with 5 attendees. •
FC-25-721	<p>TO REVIEW POLICIES</p> <ul style="list-style-type: none"> • Press & media • Privacy • Publication scheme • Risk management • Website accessibility <p>IT WAS RESOLVED: That the above policies including the two requiring slight amendments, can once amended be added to the website once review dates have been changed.</p> <p>Proposed: Unanimous vote all in attendance</p> <ul style="list-style-type: none"> • Recording Council meetings policy to be reviewed in full in line with the Borough Councils own policy and recommendations which are currently underway.
FC-25-704	<p>TO RECEIVE MATTERS FOR INFORMATION ONLY: Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</p>
FC-25-722	<p>CONSIDERATION OF OTHER ITEMS FOR THE NEXT FULL COUNCIL MEETING:</p> <ul style="list-style-type: none"> • Play area decommissioning. Clerk to inform SBC that TTC don't want to accept any management responsibility. • Roof above room 8 and ladies 1st floor leaking and needs to be addressed. • Area behind cenotaph seems to be slipping away causing the path behind it to crack and this could affect the stability of the cenotaph structure. Clerk to investigate possibility to extend and resecure area behind the structure.

Meeting closed at 19.30

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