



Thornaby Town Council

Council Meeting Minutes from meeting held on:

Monday 27th October 2025 at 18.30

At Thornaby Town Hall, Mandale Road, Thornaby on Tees, North Yorkshire. TS17 6AW

<p>FC-25-685</p>	<p>NOTICE OF MEETING:</p> <p>The notice convening the meeting was taken as read.</p>
<p>FC-25-686</p>	<p>IN ATTENDANCE:</p> <p>Cllr Glenn Eastick Cllr Richard Eglington Cllr John Flynn Cllr Phil Genery Cllr Les Hodge (Vice Chairman) Cllr Julie Hodge Cllr Mick Moore Cllr Sylvia Walmsley Cllr Steve Walmsley</p> <p>Town Clerk Pam Danks - Minute taker:</p> <p>APOLOGIES FOR ABSENCE:</p> <p>Cllr Ian Dalgarno Cllr Steve Godwin Cllr Mark Fairbairn Cllr Ray Godwin</p> <p>MEMBERS ABENT:</p> <p>NA</p>
<p>FC-25-687</p>	<p>CODE OF CONDUCT:</p> <p>Nothing was updated.</p>
<p>FC-25-688</p>	<p>PUBLIC PARTICIPATION:</p> <p>No members of the public attended the meeting. Mrs Nula Dalgarno was a visitor but did not contribute.</p>

SIGNED TO CONFIRM ACCURATE:

DATED:

FC-25-689	<p>MINUTES OF MEETING:</p> <p>To resolve that the minutes of the following meeting minutes are a true and accurate record: Monday 29th September 2025</p> <p>Proposed: Cllr Mick Moore Seconded: Cllr John Flynn</p> <p>IT WAS RESOLVED: That the minutes dated 29th September 2025 were a true and accurate record.</p>
FC-25-690	<p>MATTERS ARISING FROM PREVIOUS MINUTES:</p> <ul style="list-style-type: none"> • RAF silver return & storage. It was decided to move with the recommendations for its storage and keep within one of the safes during periods when the Civic Chamber is not in use. Town Clerk to source, trolley and shelving so it can be easily moved to and from display. Also review types of display cabinet due to risks with varnished wood. • Head Wrightson archive in room 5. Town Clerk provided rent details and remit for its use to the HW committee member. Town Clerk to source a carbon monoxide monitor for that room due to the gas meter being within it. • St Peters memorial plaque installation. This will be underway in the new financial year. Thornaby Council Archive team are aware. • Cllr Vacancy posted for Mandale & Victoria ward. There is a candidate and an election will be held in December if no Co opt candidate is found • Yarm Town Council support by Town Clerk ongoing, recruitment underway.
FC-25-691	<p>FINANCE: To consider and approve the following:</p> <ul style="list-style-type: none"> • <i>September 2025 Income & Expenditure.</i> • <i>September 2025 Accounts from Gresham & Gale</i> • Town Clerk summary of all precept codes and balances <p>IT WAS RESOLVED: That the Income & Expenditure & Accounts due for payment and paid in September were a true and accurate record by all in attendance.</p> <p>Town Clerk informs that the AGAR audit outcome had finally been received from Mazars on 21st of October while the clerk was on annual leave. Notice of completion was posted on 27th October on the clerks return.</p>
FC-25-692	<p>PLANNING ADVICE: IT WAS AGREED & CONFIRMED: That the SBC lists for both Planning Applications and delegated lists have been circulated by email.</p> <ul style="list-style-type: none"> • Town Clerk received notification of plans to decommission 2 x play area equipment when it is no longer safe. Councillors saw the document sent via email. • Town Boundaries are being compromised again. Council to draft a letter to send to SBC with their concerns. Thornaby boundaries have always been based on the running lines of both Bassleton and Stainsby becks.

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FC-25-693	<p>INVITATIONS RECEIVED</p> <ul style="list-style-type: none"> • 3. Boundary 500 santa run – Saturday 22nd November 11.30am Cllr Glenn Eastick attending • 4. Thornaby swimming club gala event - Friday 29th November 6.30pm to 9pm. Cllrs Les & Julie Hodge attending. • SBC carols event 4th & 5th December – The date clashes with Thornaby event. Town clerk to decline invitation. • 5. Stockton Riverside College, Beauty & the Beast performance – Tuesday 9th December. Town Clerk to get tickets for Councillors who require them. • Gym Club 14th December – Cllr Glenn Eastick to confirm attendance
FC-25-694	<p>TOWN HALL BUILDING: CCTV screen replaced £59 Door refurbishment nearing completion Return of writing desk from SBC. This item needs some TLC but can then be utilised during Civil ceremonies in the Civic chamber. Insurance renewal quote received £9.3k. Town Clerk to do some comparisons</p>
FC-25-695	<p>VICTORIA COMMUNITY HALL:</p> <ul style="list-style-type: none"> •
FC-25-696	<p>SPITFIRE ROUNDABOUT: Simon Dale</p> <ul style="list-style-type: none"> • Stockton Council's Head of Highways is hoping to get the contractor for a nearby scheduled cycle improvement scheme to undertake the clean-up of the Spitfire under a social value initiative. There is no further update apart from this detail.
FC-25-698	<p>BATTLE OF BRITAIN 85TH ANNIVERSARY – outcome</p> <ul style="list-style-type: none"> • All present enjoyed the Church service and have already asked St Marks if they can do the same again next year. • Date for 2026 will be Sunday 6th September
FC-25-699	<p>REMEMBRANCE SUNDAY – SUNDAY 9TH NOVEMBER 2025</p> <ul style="list-style-type: none"> • Order of service agreed, 3 church members presiding. • Sound system booked • Billingham silver band confirmed • Wreath laying summary not all responses in yet. • Queens club booked, cups etc sent • Catering booked • Parade to commence from Westbury St. St Patricks confirmed no objections
FC-25-700	<p>CAROLS ROUND THE LAMPS – FRIDAY 5TH DECEMBER 2025</p> <ul style="list-style-type: none"> • Decorations purchased for gazebo.

FC-25-702	<p>CIVIC CHAMBER BOOKINGS FOR 2026</p> <ol style="list-style-type: none"> 1. Tees Valley combined authority using 19th November 1200+-1800 for consultation on bike lanes. 2. 19th January 2026 @ 12 midday (4 people) 3. 10th April 2026 @ 3pm (up to 100 people) 4. 20th June 2026@ 3pm (up to 100 people) 5. 26th June 2026@ 3pm (up to 100 people) 6. 24th October 2026 @ 1pm (up to 100 people) 7. 24th April 2027 @ 3.30pm (up to 100 people) 8. 2nd July 2027 @ 1pm (up to 100 people) <p>2 more viewings have happened, awaiting outcomes.</p>
FC-25-703	<p>TO REVIEW POLICIES</p> <ul style="list-style-type: none"> • Fire • General donations • Internal controls • Lone working • Martyns law • Mobile phones <p>Cllr Sylvia Walmsley asked that the mobile phone policy be updated to show that it is personal mobile phones that should be limited in use.</p> <p>General donations policy should be changed so any reference to finance committee is removed and it refers to full Council instead.</p> <p>IT WAS RESOLVED: That the above policies including the two requiring slight amendments, can once amended be added to the website once review dates have been changed.</p> <p>Proposed: Unanimous vote all in attendance</p>
FC-25-704	<p>TO RECEIVE MATTERS FOR INFORMATION ONLY: Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</p>
FC-25-705	<p>CONSIDERATION OF OTHER ITEMS FOR THE NEXT FULL COUNCIL MEETING:</p> <ul style="list-style-type: none"> • Allotment CCTV monitoring by SBC needs to be refunded for the following year at cost £3.9k. Check as cameras were paid for by Thornaby. Town Clerk to get quote for system to be replaced and monitoring system installed within the allotment shop. Decision at next meeting • January full council meeting be moved to the 19th January instead of 26th.

Meeting closed at 19.30

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