



## Thornaby Town Council

Dear Councilor, you are hereby summoned to a full council meeting which will be held on:  
Monday 22<sup>nd</sup> April 2024 at 18.30, at Thornaby Town Hall, Mandale Road, Thornaby. TS17 6AW

### Members of the Public Rights to Attend this Meeting.

With the exception of any item identified below as containing exempt or confidential information, the public are entitled to attend this meeting and/or have the access to the agenda. Due to any coronavirus concerns any person wishing to attend this meeting, including the opportunities available for a member of the public to speak at the meeting; Could you please contact the Town Clerk on 07927 269211 or email: [townclerk@thornabytowncouncil.gov.uk](mailto:townclerk@thornabytowncouncil.gov.uk). Audio Recording of the Town Council Meeting may take place.

The Town Council accepts no liability for any material created by those recording the meeting.

## Agenda

1.	<b>NOTICE OF MEETING:</b>  Public notice of the meeting has been given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972.
2.	<b>APOLOGIES FOR ABSENCE:</b>  To receive any apologies for absence.
3.	<b>CODE OF CONDUCT:</b>  To receive any declarations of interest.
4.	<b>PUBLIC PARTICIPATION:</b>  The meeting will be adjourned for 15 minutes to allow for members of the public to address the Council. Individual members of the public will be allocated 5 mins. culminating in a question pertaining to Council business. Please note that no discussion shall take place on any question put. The Chair may respond to the question or indicate that a written response will be made. Where notice of a question has been given, a reply may be given orally at the meeting by the Chair or a person nominated by the Chair, or a written reply may be given.
5.	<b>NORTHERN CANCER VOICES.</b> Representatives attending the meeting with presentation.
6.	<b>MINUTES OF MEETING:</b>  To resolve that the minutes of the following meeting are a true and accurate record: <ul style="list-style-type: none"><li>• Full Council Meeting held on 25<sup>th</sup> March 2024</li></ul>

Signed

Pamela Danks

Dated 17/04/24

<p><b>7.</b></p>	<p><b>MATTERS ARISING FROM PREVIOUS MINUTES:</b></p> <ul style="list-style-type: none"> <li>• Parking solution for Railway Terrace offer. SBC informed we will monitor and feedback later this year.</li> <li>• Should we install dual purpose bins for the Thornaby side of Tees Barrage walkways.</li> <li>• Stainton &amp; SBC contacted reference installing exterior lighting. Planning permission requested @ £199 cost. Meeting to discuss the designs further with Stainton. Date TBA. Need to provide a heritage statement.</li> <li>• Loft insulation &amp; draft excluder completed by Greenergy 15/04/24. Invoice received &amp; paid. £4500.</li> <li>• Rainwater pipe diversion above fire exit ramp completed by Phil Pepper. Invoice received £220.</li> <li>• Remote control for the heating on the 3<sup>rd</sup> floor found in room 9. Needed replacement batteries and reprogramming, now in place.</li> <li>• Littleboy Plaque installed. Invoice received and paid GT Signs £900</li> </ul>
<p><b>8.</b></p>	<p><b>FINANCE:</b> To consider and approve the following:</p> <p>Income &amp; Expenditure since last meeting &amp; Accounts Due for payment.</p> <ol style="list-style-type: none"> <li>1. St Patricks College Thornaby Grant application for £1100 for bus transport.</li> <li>2. Dom Bar Grant application for £4,400 for CCTV</li> <li>3. Thornaby Funriders application for £100.80 for their Public Liability insurance.</li> <li>4. Five Lamps organisation – Event coordinator £500</li> <li>5. Should we install a Town Hall noticeboard outside the Town Hall. To promote the building being in use. Greenbarnes used for others previously.</li> <li>6. Planning permission requested for addition of name of Thornaby resident not on cenotaph @ £199 cost. NE Granite will come and complete the engraving when permission obtained.</li> </ol>
<p><b>9.</b></p>	<p><b>PLANNING ADVICE:</b></p> <p>All planning advice is now forwarded when received via email.</p>
<p><b>10.</b></p>	<p><b>TOWN HALL BUILDING:</b> Cllr Glenn Eastick</p> <ul style="list-style-type: none"> <li>• Website update underway with Cornerstone.</li> <li>• Internet wired connections in the Town Hall are agreed and Cornerstone are completing. Cost will be £10,200 for whole building. Can we proceed.</li> <li>• Asked NE Granite to quote for repainting of lettering on the foundation stone on corner of building.</li> <li>• SBC itemised central heating boilers and quote provided. £1100 exc VAT. Can we proceed?</li> <li>• Damp in stairwell and corridor wall. Proserve contacted to commence works. Commence date 22/04/24.</li> <li>• Maval quote reference installing new radiators in stairwell on both floors and instruction to commence install given. Commence date TBC.</li> </ul>

	<ul style="list-style-type: none"> <li>• Cupboard understairs cleaned out and new radiator found, Maval to use as part of installation on stairs. One roll of insulation also found and used in loft.</li> <li>• Flags now replaced on roof and balcony. Also purchased St George flag ready. Do we need any TTC flags?</li> <li>• Intercom system still not working again. Called Securevolt 04/04/24 – No response. Emailed 15/04/24.</li> <li>• Civic chamber doors. Joiner needed to rehang as original fixings nowhere to be found. PD trying to source.</li> <li>• Mirrors and soap dispensers purchased to be added to the disabled on both floors.</li> <li>• Cement surrounding window frames on exterior is falling out and there is damp under some windows. Creative glass designs contacted but no response. C.Waine Thornaby to come and quote.</li> <li>• Pictures of the clock workings that were on the 2<sup>nd</sup> floor have been taken to be framed and to be then displayed on that corridor@ £175.</li> <li>• Has anyone got any colour photographs of the civic chamber and other rooms before they were restored?</li> <li>• Town Hall Clock needs resetting to correct time. Cllr Moore to reset</li> <li>• Blue RAF plaque to be installed inside Town Hall gates on wall. Craig from Archives/ ex RAF has been consulted and is happy with location.</li> <li>• Pin number padlock for bollard outside has been purchased as last one lost. £29.48</li> </ul>
11.	<p><b>VICTORIA HALL:</b></p> <ol style="list-style-type: none"> <li>1. Ongoing British Gas query on outstanding amounts for previous usage still not resolved and remains with SBC. Invoices still showing large outstanding amounts.</li> <li>2. SBC using the Hall for polling on May 2<sup>nd</sup>. We will need to open up and lock up afterwards. (Pam is away so unable to help)</li> </ol>
12.	<p><b>THORNABY TOWN HALL ARCHIVES</b></p> <ul style="list-style-type: none"> <li>• Archives website isn't being created until they obtain funding but they have nobody to create one. Cornerstone have been informed we may require them to create this once funding is in place.</li> <li>• Team haven't got a laptop yet and this was already agreed. PD to source.</li> </ul>
13.	<p><b>ROOM RENTALS:</b></p> <p>No further interest in rooms</p>
14.	<p><b>THORNABY PRIDE:</b> Cllr Steve Walmsley</p> <p>Spring edition in print. Invoice received and paid.</p>
15.	<p><b>SPITFIRE REPAINTING:</b></p> <ul style="list-style-type: none"> <li>• Cllr Steve Walmsley to speak to local business re painting on site.</li> </ul>
16.	<p><b>MEMORIAL IN ST LUKES CHURCH.</b></p> <ul style="list-style-type: none"> <li>• Found documents relating to this and we now need to apply for planning permission to remove and install in the Town Hall. There will also be a requirement to provide a heritage statement etc to accompany it.</li> </ul>

17.	<b>DEFIBRILLATORS:</b> Updates <ul style="list-style-type: none"> <li>• Sainsburys have the unit in the store ready to install. No news yet</li> <li>• Defibrillator provider/ maintenance company found. Cllr Glenn Eastick.</li> <li>• 4 new Defibrillators delivered 18/04/24. Decisions on placements and installer needed.</li> </ul>
18.	<b>DIBBLES BRIDGE 49<sup>th</sup> ANNIVERSARY – 27<sup>th</sup> May 2024</b> <ul style="list-style-type: none"> <li>• This date is a Bank Holiday this year. Should we lay wreath at the memorial stone outside the Town Hall on the 18<sup>th</sup> May?.</li> </ul>
19.	<b>D-DAY 80th ANNIVERSARY 6th June 2024</b> <ul style="list-style-type: none"> <li>• Can we host morning refreshment event at Town Hall for residents of care homes. PD to contact homes in Thornaby and invite residents.</li> <li>• Wreath laying at Cenotaph at 11am on that morning. PD has contacted the RBL and obtained a special wreath. Cost TBC</li> <li>• St Pauls/ St Peters contacted, and they can't advise on any Church services until new Vicar starts on 19th May, but they are aware of the event.</li> <li>• Lamp that has been ordered and Beacon also accepted on loan from SBC free of charge. Will be lit at 21.15 on that date. PD has chased delivery of the purchased lantern.</li> <li>• should we invite the Veterans group to attend this lighting. Pat Keane, Mally Sutch, Jimmy Lynas could be contacted and invited to the Cenotaph and lighting of the lamp.</li> </ul>
20.	<b>THORNABY SHOW 1<sup>st</sup> SEPTEMBER 2024:</b> <ul style="list-style-type: none"> <li>• Banners put up around the town after meeting.</li> <li>• Additional assistance (2 people) for set up/ put down will be provided by CZ Events.</li> <li>• Dance floor transportation method. CZ Events are going to look at the flooring and give us some advice what we need to purchase or hire.</li> <li>• Irish dancers have been asked what size area they need so we are only transporting what size of floor is needed.</li> </ul>
21.	<b>THORNAFEST 20<sup>TH</sup> JULY 2025:</b> Cllr Glenn Eastick <ul style="list-style-type: none"> <li>• Location - Meeting at Thornaby Cricket Club TBA</li> <li>• Budget. Can we raise to 25k</li> <li>• Date to be agreed with location host once agreed.</li> <li>• Hardwick Hall food and drink providers to be considered.</li> <li>• Do we raise ticket price and allow ticketholders to bring own food and drink?</li> </ul>

	<ul style="list-style-type: none"> <li>• Cornerstone can add a page for advertising the event on our website and link it to Facebook and other platforms.</li> <li>• Sponsorship for the event to be sourced. Previous sponsors may not be available. Griffin TBC.</li> </ul>
<b>22.</b>	<p><b>CAROLS AROUND THE LAMPS 6<sup>TH</sup> DECEMBER 2024:</b></p> <ul style="list-style-type: none"> <li>• Reindeers at the event. £1,500 Daubney agency quoted. CZ events asked re costs of permissions for Reindeers from SBC. Costs will be around £3.5k in total.</li> <li>• should the event be set up ready for 6pm start if the Reindeers are authorised.</li> <li>• Should we move the location to the Littleboy Car Park for easier access and standing if the ground is as wet.</li> <li>• CZ have already arranged that we will be closing one lane of Mitchell Avenue to ensure pedestrian safety if location remains around the lamps.</li> <li>• PD to arrange a walk round of the site with CB Sounds and CZ Events to look at power sources and lighting etc.</li> </ul>
<b>23.</b>	<p><b>REMEMBRANCE SUNDAY PARADE: SUNDAY 10<sup>TH</sup> NOVEMBER 2024</b></p> <p>PD has confirmed Father Swinhoe is willing to complete the service again this year He is interested in sharing the event with the new priest for South Thornaby.</p>
<b>24.</b>	<p><b>DIBBLES BRIDGE 50<sup>th</sup> ANNIVERSARY WEDNESDAY 27<sup>TH</sup> MAY 2025.</b></p> <ul style="list-style-type: none"> <li>• Should we request a church service at St Pauls and host a small refreshment event in their grounds?</li> </ul>
<b>25.</b>	<p><b>HEAD WRIGHTSON MEMORIES PROJECT.</b></p> <ul style="list-style-type: none"> <li>• Still in planning stages</li> </ul>
<b>26.</b>	<p><b>STOCKTON TO DARLINGTON 200<sup>TH</sup> ANNIVERSARY – SATURDAY 27<sup>TH</sup> SEPTEMBER 2025.</b></p> <ul style="list-style-type: none"> <li>• We will get more involved when we know what is being planned as this is being led by the Archive team and SBC.</li> </ul>
<b>27.</b>	<p><b>AGENDA DELIVERY:</b></p> <ul style="list-style-type: none"> <li>• Can any non-signed Councillors please sign to agree to this process. NB: Agendas not sent via email will be sent via Royal Mail.</li> </ul>
<b>28.</b>	<p><b>AOB:</b></p> <ul style="list-style-type: none"> <li>• New Priest for South Thornaby will be licensed 19<sup>th</sup> May at St Marks Church, Trenchard Avenue, 7pm. Invites sent to all Cllr's.</li> <li>• Can we get the St Georges flag hung after meeting for the Saints day tomorrow.</li> <li>• Copies of Thornaby lives delivered by PD to Mandale, Allison, Parkside, Woodside and Meadowfield care homes yesterday. 1 box per location</li> <li>• SIDS. Thornaby Road. Cllr Walmsley</li> </ul>

<b>29.</b>	<b>CLERKS REPORT:</b> The Clerk will provide a verbal update on issues and last month's accounts.
<b>30.</b>	<b>CONSIDERATION OF ITEMS FOR THE NEXT FULL COUNCIL MEETING:</b> AGM is on Monday 12 <sup>th</sup> May. Next full council meeting Monday 20 <sup>th</sup> May.