



Thornaby Town Council

Dear Councillor, you are hereby summoned to a full council meeting which will be held on:
Monday 22nd January 2024 at 18.30, at Thornaby Town Hall, Mandale Road, Thornaby. TS17 6AW

Members of the Public Rights to Attend this Meeting.

With the exception of any item identified below as containing exempt or confidential information, the public are entitled to attend this meeting and/or have the access to the agenda. Due to any coronavirus concerns any person wishing to attend this meeting, including the opportunities available for a member of the public to speak at the meeting; Could you please contact the Town Clerk on 07927 269211 or email: townclerk@thornabytowncouncil.gov.uk. Audio Recording of the Town Council Meeting may take place.

The Town Council accepts no liability for any material created by those recording the meeting.

Agenda

1.	NOTICE OF MEETING: Public notice of the meeting has been given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972.
2.	APOLOGIES FOR ABSENCE: To receive any apologies for absence.
3.	CODE OF CONDUCT: To receive any declarations of interest.
4.	PUBLIC PARTICIPATION: The meeting will be adjourned for 15 minutes to allow for members of the public to address the Council. Individual members of the public will be allocated 5 mins. culminating in a question pertaining to Council business. Please note that no discussion shall take place on any question put. The Chair may respond to the question or indicate that a written response will be made. Where notice of a question has been given, a reply may be given orally at the meeting by the Chair or a person nominated by the Chair, or a written reply may be given.
5.	MINUTES OF MEETING: To resolve that the minutes of the following meeting are a true and accurate record: <ul style="list-style-type: none">• Extraordinary meeting held on 6th December 2023.• Precept meeting held on 15th January 2024.

6.	<p>MATTERS ARISING FROM PREVIOUS MINUTES: Credit card for online purchases – Checked with SLCC and Councils do use them. Online Banking – Checked with SLCC and Councils do use this facility. Mobile phone – Will be changed</p>
7.	<p>FINANCE: To consider and approve the following:</p> <ul style="list-style-type: none"> • Income & Expenditure since last meeting & Accounts Due for payment. <ol style="list-style-type: none"> 1. Quotation for maintenance of flagpole by Harrisons Flagpoles. Can we proceed? 2. Initial hygiene quotation and design for entry vestibule welcome mat. Needs agreement and signature if suitable. Hygiene equipment rental was agreed at previous meeting. 3. Canal bins. Request for maintenance of bins to transfer to TTC. 4. Compliments slips for the Town Hall needed updating, see new format. Minimum order is 500 @ £90 & VAT. 5. Can we order Arnold Baker Local Councillor administration book version 13 £137 & Clerks manual £47.50 from SLCC. 6. New dual-purpose bin for Lunebeck Walk has been ordered from Kevin Moses @ SBC. It will have the TTC crest on it. 7. Ruth Bibbings in room 9 set off the alarm 6th January and we have had an invoice. Do we recharge? <p><u>QUOTE REQUESTS IN PROCESS</u></p> <ol style="list-style-type: none"> 8. Damp specialist quote, in progress 9. Pest Controllers re Pidgeon's. Rentokil quote was £97440.80 inc VAT, new quote £8255.20 inc VAT 10. Nonslip flooring installation in upstairs gents. 2 quotes received as attached. Which company to use.
8.	<p>PLANNING ADVICE: Georgiana close - Porch</p>
9.	<p>TOWN HALL BUILDING: Cllr Glenn Eastick</p> <ol style="list-style-type: none"> 1. Roofing repairs completed. 2. Mayors Board now in place, the missing letters and damaged names have been replaced by GT signs. 3. Cornerstone meeting on site 16th January to discuss findings of recent audit and loss of cloud storage on 8th January. 4. Gate locking mechanism, postal box etc have been agreed and authorised and we are awaiting a fitting date which will be this month. 5. Sensor in upstairs gents is faulty and we need to purchase another one. £20 approx. to purchase, Handyman is buying and going to fit. Sensors in upstairs ladies and corridor office next to Mayor chamber also faulty. 6. Lift has been serviced by Pickering's 10th January. No faults found. 7. 3rd floor heating isn't working due to no water feed, plumber contacted. 8. David Thompson has arranged a visit to the Town Hall on 11th May (see document attached). He wants to view the clock tower and wants tea and coffee provided if possible. 9. Appleyard Security have been asked to come and ascertain if we can get a new key for the upstairs safe in room 6.

	<p>10. Veterans use of main chamber 1st Saturday each month for a meet</p> <p><u>OTHER ITEMS</u></p> <p>11. Do we need to organise a maintenance package by British Gas or other for the central heating.</p> <p>12. Draught from main door is excessive and due to cost of heating building, should we investigate internal draft excluder for around front doors.</p> <p>13. Another Handyman is available who can do other maintenance / repainting including any replastering, will also be available should we need him. Same rate as current £100 per day.</p> <p>14. Loft needs full insulation as none in place. Shall I get a quote?</p>
10.	<p>VICTORIA HALL:</p> <p>1. Our cleaner has agreed to undertake the cleaning at the Hall each Thursday instead of cleaning the Town Hall. We will need to issue keys and purchase equipment for use on site.</p> <p>2. Meeting held at Victoria Hall Friday 12th January. Cllr Glenn Eastick attended.</p> <p>3. Query with British Gas on outstanding amounts for previous usage.</p>
10.	<p>ROOM RENTALS:</p> <p>1. Nicola Moore from Robin Events would like to take up offer to rent room 3 for a few months at £50 PM until we get another tenant. She has started to use the room.</p> <p>2. Interest in room 6 on 2nd floor by Ark Care Principles (Care home support) room required for 2 desks, they may want to use our tables and chairs until they get set up fully. They have agreed £350 per month inclusive of utilities.</p> <p>3. Mary Nelson has contacted Browns re a small beauty therapy room. Voicemail left asking her to contact us. No response yet.</p> <p>4.</p>
11.	<p>THORNABY PRIDE: Cllr Steve Walmsley</p> <ul style="list-style-type: none"> • Message from Laura Holbert at 9 Brecon Drive advising a bag of magazines was dumped on her drive before Christmas. •
12.	<p>THORNAFEST 20TH JULY 2024: Cllr Glenn Eastick</p> <p>1. Carrie Atkins emailed. Interested in having a stall for doing hair braiding.</p> <p>2. Old time Sailors have approached us asking if we are interested.</p>
13.	<p>THORNABY SHOW 1st SEPTEMBER 2024:</p> <ul style="list-style-type: none"> • Shaad skills would like to perform at 2024 show. It is a football skill performance display. I have emailed them asking if still interested. • Portable dance floor has been dispatched by the supplier. •
14.	<p>CAROLS AROUND THE LAMPS 6TH DECEMBER 2024:</p> <ul style="list-style-type: none"> • CB Sounds booked for this event in December 2024 and times etc confirmed. £180 for hosting the event but will need power supply which Carl will provide. NB: Should we ask SBC if we can get a power feed due to this being needed each year?

15.	REMEMBRANCE SUNDAY PARADE: Should we arrange CB sounds to also provide sound systems for this event. We have asked them to let us know costs.
16.	SPITFIRE REPAINTING: <ul style="list-style-type: none"> • Have searched internet for companies to repaint. Awaiting response from company near Leeds
16.	LITTLEBOY PARK PLAQUE/STAND: <ul style="list-style-type: none"> • Any update on fabrication and installation
17.	DEFIBRILLATORS: Updates <ul style="list-style-type: none"> • Update on installation of new placements. <ol style="list-style-type: none"> 1. Sea Cadets – Now installed, awaiting invoice for installation. 2. Village Park Lamppost 3. Sainsburys have now given authority to install, they are aware we have changed the location to the Village Park lamppost.
18.	AGENDA DELIVERY: <ul style="list-style-type: none"> • Can we consider receiving Agendas via email. Councillors would need to sign to agree to this process. NB: Agendas not sent via email will be sent via Royal Mail.
19.	CLERKS REPORT: The Clerk will provide a verbal update on issues and last month's accounts.
20.	CONSIDERATION OF ITEMS FOR THE NEXT FULL COUNCIL MEETING:

Pam Danks
Town Clerk
16th January 2024