



## Thornaby Town Council

Council Meeting Minutes from meeting held on:

**MONDAY 30<sup>th</sup> October 2023 at 18.30**

**At Thornaby Town Hall, Mandale Road, Thornaby, TS17 6AW**

<b>Present</b>	Cllr Glenn Eastick (Chair) Cllr Ian Dalgarno Cllr Richard Eglington Cllr Mark Fairbairn Cllr Nathan Gale Cllr Phil Genery Cllr Tina Large Cllr Mick Moore Cllr Steve Walmsley Cllr Sylvia Walmsley  Pam Danks, Assistant Town clerk – Minute taker
<b>FC-23-147</b>	<b>NOTICE OF MEETING:</b> The notice convening the meeting was taken as read.
<b>FC-23-148</b>	<b>APOLOGIES FOR ABSENCE:</b> Cllr Les Hodge (Vice Chair) Cllr Steve Godwin Cllr Ray Godwin Cllr Julie Hodge Jan Elstob, Town Clerk
<b>FC-23-149</b>	<b>CODE OF CONDUCT:</b> Nothing discussed.
<b>FC-23-150</b>	<b>PUBLIC PARTICIPATION:</b> No attendance by members of the public
<b>FC-23-151</b>	<b>MINUTES OF MEETING:</b> It was resolved that the minutes dated Monday 25 <sup>th</sup> September 2023 were a true and accurate record.
<b>FC-23-152</b>	<b>MATTERS ARISING FROM ABOVE MINUTES:</b> There were no matters arising from the above previous minutes.

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<b>FC-23-153</b>	<p><b>FINANCE:</b> to consider and approve the following:</p> <ul style="list-style-type: none"> <li>• Income &amp; Expenditure since last meeting &amp; Accounts Due for payment were discussed and agreed.</li> <li>• Community Chest request for St Marks Church Sunday School Trip to Pantomime £200 <b>Proposed</b> Cllr Steve Walmsley. <b>Seconded</b> Cllr Sylvia Walmsley</li> <li>• Community Grant request for Thornaby Foodbank £2,400 for Christmas <b>Proposed</b> Cllr Richard Eglington. <b>Seconded</b> Cllr Sylvia Walmsley</li> <li>• CCTV for Thornaby allotments provided by SBC to be renewed for another year £3,900.</li> </ul>
<b>FC-23-154</b>	<p><b>PLANNING:</b></p> <p>To confirm that the SBC lists for Applications and Delegated decisions have been circulated by email, and no concerns were raised.</p>
<b>FC-23-155</b>	<p><b>TOWN HALL UPDATE:</b> Cllr Glenn Eastick</p> <p>Works on the Fire Escape completed and cellar damp is reducing.</p> <p>DW maintenance have been asked to provide a quote for the secure alley gate.</p> <p>Handyman will commence his first day on 14<sup>th</sup> November. Need to agree where and what jobs are needing completion before he comes so he knows what equipment is to be brought with him. Gate lock and letterbox to be priority.</p> <p>Guttering around building needs to be cleared. 3 quotes all in same range of £300 to £400 + VAT have been found. Due to the ongoing storms and weather forecasts we need to book the first company which can attend and get it completed to resolve the internal serious damp from the outside walls.</p> <p>Window in room 2 which is damaged. Waine &amp; Sons of Thornaby have been contacted and they will be attending to replace window £150 + VAT.</p> <p>Windows deep cleaned with another clean due again in March 2024. Invoice not received to date.</p> <p>Jen has been asked to find replacement chairs and tables for those on loan from Mahboob as they need to be returned to him.</p> <p>Some of the donated pictures and painting have had to be framed/ reframed at a cost of £168 which was discounted. There will probably be more that will require attention as they are going to be mounted on the walls around the building.</p>

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FC-23-156	<p><b>EVENTS 2023:</b></p> <ul style="list-style-type: none"> <li>• Remembrance Sunday 12<sup>th</sup> November. Walking the route on Thursday 2<sup>nd</sup> November at 4pm with Parade Marshall. Fence decorations on the area around the Cenotaph are to be completed by Glenn, Steve and Mick before next week.</li> <li>• Carols round the lamps Friday 8<sup>th</sup> December @6.30pm. St Patricks infants have been visited and Carol list is agreed with one change. CB Sounds arranged to provide sound systems for the event, free of charge. Pam to check this is still in place.</li> </ul>
FC-23-157	<p><b>THORNAFEST 2024:</b></p> <p>Date of 20<sup>th</sup> July 2024 agreed. Final accounts for the 2023 event to be discussed at November's meeting as more information is required.</p>
FC-23-158	<p><b>THORNABY SHOW 2024:</b></p> <p>Marquees layout for next years show to be agreed at next meeting. Can we create a plan and add to the agenda pack.</p> <p>Can we ask the Marquee company if we can use some of their handymen to help us put up the tables etc even if it results in additional charge.</p> <p>Flooring for dancing to be ordered 10 x 10 metres at £7,496 + VAT</p>
FC-23-159	<p><b>ROOM RENTALS:</b></p> <p>Room 1 to be kept for ongoing archive displays. Archives to move into room 2 and vacate room 3 Robin Wedding and Events to be offered the move to Room 3 no extra charge and allowed to also utilise room 4 until a renter is found. Room 5 may provide some storage option.</p>
FC-23-160	<p><b>PHOTOCOPYING CONTRACT:</b></p> <p>The quotes were reviewed but it was decided to delay the decision as the contract currently in place has a further 12 months to run. Also archiving team will need to have their own scanner/ copier and other equipment shortly and this needs to be taken into consideration before any renewals are agreed.</p>
FC-23-161	<p><b>CONSULTATION TO REMOVE PAYPHONES:</b></p> <p>Council agreed to raise an objection with SBC re the payphone on Carlton Drive as it needs to remain in place in case of emergencies.</p>
FC-23-162	<p><b>DEFIBRILLATOR LOCATIONS:</b></p> <ul style="list-style-type: none"> <li>• Sea Cadets location agreed.</li> <li>• Sainsburys Thorntree Road. Pam to contact Store Manager and enquire if Landlord has given agreement.</li> </ul>

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	<ul style="list-style-type: none"> <li>• Council to consider if we should have another Defib located at the Victoria Park Hall. For decision at November meeting.</li> </ul>
<b>FC-23-163</b>	<p><b>CLERKS REPORT</b></p> <p>Window film on TTC windows requested but not as yet completed</p> <p>List of Previous Mayors now completed apart from ascertaining which of the Mayors were Aldermen of the Town.</p>
<b>FC-23-164</b>	<p><b>MATTERS FOR INFORMATION ONLY</b></p> <p>Blinds for the new archive room to be ordered.</p>
<b>FC-23-165</b>	<p><b>CONSIDERATION OF ITEMS FOR THE NEXT FULL COUNCIL MEETING.</b></p> <ul style="list-style-type: none"> <li>• Can we investigate the possibility of installing lights on the exterior of the building similar to those of Stockton council. Pam to get quotes.</li> <li>• Can we consider renting floor mats for the main hallway and female hygiene equipment for the toilets in the building.</li> <li>• Update on the quote from Steve Badger on the repainting of the Spitfire model on the roundabout, also ask about floor painting to match missing tiles in hall.</li> <li>• Update on the quote for the Littleboy Park plaques/ stand.</li> <li>• Bins on Teesdale. No further information from SBC received so no decision made.</li> <li>• Acid free boxes for archiving still to be purchased.</li> <li>• Checks of lighting inside Town Hall upper toilet which is on a sensor and not working correctly.</li> <li>• Non slip flooring of the upstairs gents to be sourced.</li> <li>• Archive team computer and copier requirements to be sourced.</li> </ul>

**Meeting closed at 19.20**

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