



## Thornaby Town Council

**Council Meeting Minutes from meeting held on:  
Monday 22nd January 2024 at 18.30  
At Thornaby Town Hall, Mandale Road, Thornaby, TS17 6AW**

<b>Present</b>	Cllr Glenn Eastick (Chair) Cllr Ian Dalgarno Cllr Mark Fairbairn Cllr Phil Genery Cllr Les Hodge (Vice Chair) Cllr Julie Hodge Cllr Mick Moore Cllr Steve Walmsley  Pam Danks, Town Clerk – Minute taker
<b>FC-24-202</b>	<b>NOTICE OF MEETING:</b> The notice convening the meeting was taken as read.
<b>FC-24-203</b>	<b>APOLOGIES FOR ABSENCE:</b> Cllr Richard Eglington Cllr Nathan Gale Cllr Ray Godwin Cllr Steve Godwin Cllr Tina Large Cllr Sylvia Walmsley
<b>FC-24-204</b>	<b>CODE OF CONDUCT:</b> Nothing disclosed or discussed.
<b>FC-24-205</b>	<b>PUBLIC PARTICIPATION:</b> Joyce Hardy Marg Blair Brian Newcombe The visitors were given a tour of the building prior to the meeting commencement and expressed their congratulations on the standard of the refurbishment completed.
<b>FC-24-206</b>	<b>MINUTES OF MEETING:</b> To resolve that the minutes of the following meeting are a true and accurate record: <ul style="list-style-type: none"><li>• Extraordinary meeting held on 6<sup>th</sup> December 2023.</li><li>• Precept meeting held on 15<sup>th</sup> January 2024.</li></ul>

30/01/2024 08:17

SIGNED:

DATE:

30/01/2024 08:17

	Proposed: Cllr Mark Fairbarn Seconded: Ian Dalgarno
<b>FC-24-207</b>	<p><b>MATTERS ARISING FROM PREVIOUS MINUTES:</b></p> <ol style="list-style-type: none"> <li>1. Credit card for online purchases – Checked with SLCC and Councils can use this facility if required.</li> <li>2. Online Banking – Checked with SLCC and Councils can use this facility if required.</li> <li>3. Mobile phone – An updated mobile phone will be obtained as soon as name change on the Account has been completed.</li> </ol>
<b>FC-24-208</b>	<p><b>FINANCE:</b> To consider and approve the following:</p> <ul style="list-style-type: none"> <li>• Income &amp; Expenditure since last meeting &amp; Accounts Due for payment was reviewed.</li> <li>• Quotation for maintenance of flagpole by Harrison's Flagpoles was agreed and a date for completion to be sought.</li> <li>• Purchase of two new flags as those on the building need replacing.</li> <li>• Initial hygiene quotation and design for entry vestibule welcome mat. Agreement reached and to be ordered. Hygiene equipment rental was agreed at previous meeting.</li> <li>• Compliments slips for the Town Hall needed updating. To be ordered from GT signs</li> <li>• Arnold Baker Local Councillor administration book version 13 £137 &amp; Clerks manual £47.50 from SLCC. To be ordered</li> <li>• Total of 3 new dual-purpose bin for Lunebeck Walk, Mandale Linear Park (Allison Trainer Park) opposite 5 Faray Green are to be ordered.</li> <li>• Room 9 alarm 6<sup>th</sup> January not to be recharged on this occasion.</li> <li>• Pest Controllers quote for limitation of pigeons was agreed and PD to arrange installation.</li> <li>• Non-slip flooring installation in upstairs gents was agreed, and PD to arrange installation.</li> </ul> <p><b><u>QUOTE REQUESTS IN PROCESS</u></b></p> <ul style="list-style-type: none"> <li>• Damp specialist quote hasn't been received as yet.</li> </ul>
<b>FC-24-209</b>	<p><b>PLANNING ADVICE:</b> Georgiana close – Porch.</p>
<b>FC-24-210</b>	<p><b>TOWN HALL BUILDING:</b> Cllr Glenn Eastick</p> <ol style="list-style-type: none"> <li>1. Roofing repairs completed.</li> <li>2. Mayors Board now in place, the missing letters and damaged names have been replaced by GT signs.</li> <li>3. Cornerstone to take over control of IT systems and backup providing full IT support.</li> <li>4. Gate locking mechanism, postal box etc have been agreed and authorised and we are awaiting a fitting date which will be this month.</li> <li>5. Sensors in all upstairs rooms which had failed have now been replaced and are working correctly.</li> <li>6. Lift has been serviced by Pickering's 10<sup>th</sup> January. No faults found.</li> <li>7. 3<sup>rd</sup> floor heating isn't working due to no water feed. Still awaiting a plumber.</li> <li>8. David Thompson's visit to the Town Hall 11<sup>th</sup> May has been agreed.</li> <li>9. Appleyard Security to provide the new lock and key for the upstairs safe in room 6.</li> </ol>

	10. Veterans use of main chamber 1 <sup>st</sup> Saturday this month for a meeting and provision of breakfast buns was agreed.
<b>FC-24-211</b>	<p><b>VICTORIA HALL:</b></p> <ol style="list-style-type: none"> <li>1. Our cleaner has agreed to undertake the cleaning at the Hall each Thursday instead of cleaning the Town Hall. We will need to issue keys and purchase equipment for use on site.</li> <li>2. Query with British Gas on outstanding amounts for previous usage, has been passed back to SBC for agreement.</li> <li>3. Waste disposal bins on the site have been agreed, contracted and signed for.</li> </ol>
<b>FC-24-212</b>	<p><b>ROOM RENTALS:</b></p> <ol style="list-style-type: none"> <li>1. It was agreed Robin Events are clear to rent room 3 for a few months at £50 PM until we get another tenant.</li> <li>2. It was agreed Ark Care Principles (Care home support) can use room on 1<sup>st</sup> floor for rental agreed.</li> <li>3. Mary Nelson &amp; Sophie Crawford have contacted Browns re rooms at Town Hall. No response to contact made. Browns are aware.</li> </ol>
<b>FC-24-213</b>	<p><b>THORNABY PRIDE:</b> Cllr Steve Walmsley</p> <ul style="list-style-type: none"> <li>• Message 9 Brecon Drive advising a bag of magazines was dumped. Steve to contact the Publisher re this and resolve for future.</li> </ul>
<b>FC-24-214</b>	<p><b>THORNAFEST 20<sup>TH</sup> JULY 2024:</b> Cllr Glenn Eastick</p> <ol style="list-style-type: none"> <li>1. Carrie Atkins hair braiding. Glenn to check we have space as we have already booked quite a few stalls for this event.</li> <li>2. Old time Sailors. We haven't got space for a further act this year. Performer made aware.</li> </ol>
<b>FC-24-215</b>	<p><b>THORNABY SHOW 1<sup>st</sup> SEPTEMBER 2024:</b></p> <ul style="list-style-type: none"> <li>• Shaad skills have been confirmed for this year's event.</li> <li>• Portable dance floor is here and in storage. There may be a need to layout the display areas slightly different this year as once the dance floor is down, it will need to remain till after the event closes.</li> </ul>
<b>FC-24-216</b>	<p><b>CAROLS AROUND THE LAMPS 6<sup>TH</sup> DECEMBER 2024:</b></p> <ul style="list-style-type: none"> <li>• CB Sounds booked for this event in December 2024. There is a 3-phase power feed on the trees near the lamps. PD will show the supplier when walking the site prior to the event.</li> </ul>
<b>FC-24-217</b>	<p><b>REMEMBRANCE SUNDAY PARADE:</b></p> <p>CB sounds booked for this event also at same rate as the Carols. PD to talk to our security about power feeds.</p>
<b>FC-24-218</b>	<p><b>SPITFIRE REPAINTING:</b></p> <ul style="list-style-type: none"> <li>• No response yet from company contacted re the repainting of this memorial, PD to keep researching.</li> </ul>

30/01/2024 08:17

SIGNED:

DATE:

30/01/2024 08:17

FC-24-219	<p><b>LITTLEBOY PARK PLAQUE/STAND:</b></p> <ul style="list-style-type: none"> <li>Sylvia Walmsley &amp; Ian Dalgarno to speak to SBC about permission to install the memorial. It is ready for fabrication at GT Signs. Need to find out what type of stand and which company will install prior to the meeting with SBC.</li> </ul>
FC-24-220	<p><b>DEFIBRILLATORS:</b> Updates</p> <ul style="list-style-type: none"> <li>Update on installation of new placements. <ol style="list-style-type: none"> <li>Sea Cadets – Now installed &amp; installation invoice received.</li> <li>Village Park Lamppost still under consideration.</li> <li>Sainsburys have now given authority to install, and it was agreed we should install the one in stock at this location.</li> </ol> </li> </ul> <p>It was agreed that we should purchase another Defibrillator. Rob Burrows at SBC needs to know who is maintaining the current installed Defibrillators. PD to investigate and ascertain.</p>
FC-24-221	<p><b>AGENDA DELIVERY:</b></p> <p>It was agreed that receiving all Agendas and relevant documentation prior to future meetings via email, was an improvement. All Cllrs who agree to this will need to complete an agreement document as soon as possible. PD will email out this document to any non-attendees at this meeting. Any Cllrs who still wish to receive via Royal Mail need to inform the Town Clerk.</p>
FC-24-222	<p><b>CLERKS REPORT:</b></p> <ol style="list-style-type: none"> <li>The Accounts for January are now back in place and summary provided. Query on chair invoices paid. Dual entry of charge due to handover between Town Clerks. One now removed from expense.</li> <li>Late application for Community Grant from Submit to Success was agreed but the amount claimed on the form is confused. PD has asked them to recomplete the form with the correct figures and will then raise the cheque.</li> <li>Bank accounts changed to new signatories but this still hasn't been actioned at the bank and we now have no internet banking available, nor debit card for payments and everything is now reliant on cheques until this is resolved.</li> </ol>
FC-24-21?	<p><b>CONSIDERATION OF ITEMS FOR THE NEXT FULL COUNCIL MEETING:</b></p> <ol style="list-style-type: none"> <li>Canal bins. Request for maintenance of bins to transfer to TTC. This needs to be added to the agenda of the next meeting as there are 40 bins to consider.</li> <li>PD to get a quote for a maintenance package by British Gas or other for the central heating.</li> <li>PD to obtain quotes for the loft insulation and draught excluder for main entrance doors.</li> <li>Fire alarm in main chamber beeping and needs maintenance. Need to purchase a scaffold platform to reach height of ceiling. PD to research and find best price.</li> <li>Damp specialist quote when received.</li> </ol>

**Meeting closed at 19.40.**  
**Pamela Danks**  
**24th January 2024**

---

30/01/2024 08:17

SIGNED:

DATE:

30/01/2024 08:17