



Thornaby Town Council

**Council Meeting Minutes from meeting held on:
Monday 27th November 2023 at 18.30
At Thornaby Town Hall, Mandale Road, Thornaby, TS17 6AW**

Present	Cllr Glenn Eastick (Chair) Cllr Ian Dalgarno Cllr Mark Fairbairn Cllr Phil Genery Cllr Ray Godwin Cllr Les Hodge (Vice Chair) Cllr Julie Hodge Cllr Mick Moore Cllr Steve Walmsley Cllr Sylvia Walmsley Jan Elstob, Town Clerk Pam Danks, Assistant Town clerk – Minute taker
FC-23-166	NOTICE OF MEETING: The notice convening the meeting was taken as read.
FC-23-167	APOLOGIES FOR ABSENCE: Cllr Richard Eglington Cllr Nathan Gale Cllr Steve Godwin Cllr Tina Large
FC-23-168	CODE OF CONDUCT: Nothing discussed.
FC-23-169	PUBLIC PARTICIPATION: No attendance by members of the public
FC-23-170	MINUTES OF MEETING: It was resolved that the minutes dated Monday 30 th October 2023 were a true and accurate record. Proposed: Cllr Mark Fairbairn. Seconded: Phil Genery
FC-23-171	MATTERS ARISING FROM ABOVE MINUTES: There were no matters arising from the above previous minutes.

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<p>FC-23-172</p>	<p>FINANCE: to consider and approve the following:</p> <ul style="list-style-type: none"> • Income & Expenditure since last meeting & Accounts Due for payment were discussed and agreed. • Building has been revalued and is now £5 million. Now getting revised quoted for insurance. • Community Grant request from Thornaby Reds Football Team £750 for winter training facilities. Agreed by all present. • Community Grant request for Terpsichore Friends CIC £6000 for contribution towards sprung dance floor. Agreed by all present • Community Grant request from Parish of South Thornaby for Oak Tree to be planted in memory of Queen Elizabeth 2nd. Agreed by all present. • New quote for window cleaning of building from MD Windows. £60 per quarter. Agreed by all present. Other window cleaning company to be cancelled. • Dehumidifier to be purchased for the building from Tool Station £779 for industrial machine which is needed due to age and damp in building. Agreed by all present.
<p>FC-23-173</p>	<p>PLANNING:</p> <p>To confirm that the SBC lists for Applications and Delegated decisions have been circulated by email.</p> <ul style="list-style-type: none"> • Concerns raised reference the Planning application for a property on Lansdowne Road as the plans submitted will be at the detriment to other householders.
<p>FC-23-174</p>	<p>TOWN HALL UPDATE: Cllr Glenn Eastick</p> <ul style="list-style-type: none"> • Handyman has completed some works on hanging pictures etc as required and another date will be agreed. Blacksmith is needed for gate lock and to add the new post-box and he is chasing this for us. This needs completing on next visit. • Gutters have all been cleaned out on the building and we are seeing an improvement in the damp area of the stairs. However, a damp specialist has been booked to come and give us advice on other areas of the building where we are seeing other types of damp on Friday 1st December. • Window in room 2 has now been replaced and the Window Blinds have been installed. • Jen has ordered replacement chairs and tables for those on loan from Mahboob. • Some more of the donated pictures and painting have had to be framed/ reframed. • Exterior lighting of the Town Hall. One quote received so far £11k inc VAT. 3 quotes are required. <p>Stainton lighting who did the lighting on the exterior of Stockton Town Hall are coming 1st December for another quote.</p> <p>Cllr Ray Godwin to speak to another company (Russell) for the 3rd quote</p>

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	<ul style="list-style-type: none"> Flooring in gents' toilets upstairs needs to be installed. Need to get 3 quotes. Once this is completed, we can get the plumber in to fix down the toilet bowls. <p>Pam has asked Florcraft for one quote. Phil Genery to contact Gary Morris for a further quote.</p> <ul style="list-style-type: none"> Initial Hygiene equipment. <p>Sanitary disposal units for the ladies toilets were discussed and it was agreed to install due to the building now being used by other companies. Mats for the floor inside the foyer are to be quoted on.</p>
FC-23-175	<p>EVENTS 2023:</p> <ul style="list-style-type: none"> Remembrance Sunday 12th November. <p>Another good event this year. The Deputy Lord Lieutenant was impressed with the scale of the event. All VIP's and invited guests commented on the day being a huge success. Speakers sound was compromised (possibly due to ground level position). Carl has been contacted and he will add more speakers for next years event.</p> <ul style="list-style-type: none"> Carols round the lamps Friday 8th December @6.30pm. <p>CB sounds were unable to do the event as it was an evening event. We are now using a company called Alrose (Andy) known by Carl at a cost of £100. Carl will be there and setting up the speakers etc.</p> <p>Selection boxes have been purchased in readiness, and Richard Eglington has asked that any spare at the end of the event are donated to Warm Front who are based at Thornaby Pavilion on behalf of TTC. This was agreed by all present.</p>
FC-23-176	<p>THORNAFEST 2024:</p> <p>Final accounts for the 2023 event were discussed and an update given on plans for the 2024 event.</p> <p>Due to the issues with the pumps and temperatures last year, the Football club want to sell alcohol in cans at £5 for 2 cans. Further discussion to follow once a hospitality company has been sourced.</p> <p>Cllr Mark Fairbarn has asked if he can be involved in the event for 2024. Any councillors are welcome to be involved</p>
FC-23-177	<p>THORNABY SHOW 2024:</p> <p>Marquees layout for next year's show were discussed and version 1 of the layouts presented was agreed and to be used.</p> <p>Charges for stallholders to remain the same at £10 per stall and £5 per charity stall.</p>

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	<p>Horticulture competition categories: We found a lot of them had no entries at all, and it was decided by all that the categories with only 1 or 0 entries could be removed for next year.</p> <p>Could we ask Carl to request that the Marquee company use some of their handymen to help us put up the tables etc even if it results in additional charge.</p> <p>Flooring for dancing to be ordered 10 x 10 metres at £7,496 + VAT.</p>
FC-23-178	<p>ROOM RENTALS:</p> <p>Room 1 to be kept for ongoing archive displays.</p> <p>Archives to move into room 2 and vacate room 3 after Christmas/ New Year. They would like to use room 5 for additional storage.</p> <p>Robin Wedding and Events to be offered the move to Room 3 no extra charge and allowed to also utilise room 4 until a renter is found.</p>
FC-23-179	<p>SPITFIRE REPAINTING:</p> <p>Memorial Trust have informed us that they have the details of companies specialising in these functions and they will send Jen the details. We are to get a quote for repainting of this for the January meeting.</p>
FC-23-180	<p>MEMORIAL IN OLD ST LUKES CHUCH, ACKLAM ROAD</p> <p>Jen is liaising with the privately owned old Church and Stockton Borough Council via the Heritage application office as there is a memorial inside this old church which was promised to Thornaby Town Council. We applied for this, and it was declined in 2015. Once agreed, we will need to obtain planning permission and also liaise with a stone mason to remove this. We hope the memorial will then be removed from the old Church which is now privately owned and installed in the Town Hall for members of the public to enjoy.</p>
FC-23-181	<p>LITTLEBOY PARK MEMORIAL PLAQUE:</p> <p>The plaque is being made by GT Signs and it was agreed that Craig Willows will fit it once its ready. Cost will be £900 for fitting.</p>
FC-23-182	<p>DEFIBRILLATOR LOCATIONS:</p> <ul style="list-style-type: none"> • Sea Cadets location agreed. We are still awaiting further information from them about installation costs. • Sainsburys Thorntree Road. Store Manager reports they are still waiting for authorisation from Landlord. • Village Park Bowls Club would like us to consider installing a defibrillator at the club. <p>It was felt that instead of installing two separate defibrillators on the same road (Thorntree Road) that we should install one on a lamppost outside the park instead of two separate. First site to be organised will be used.</p>

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	<ul style="list-style-type: none"> • Council to consider if we should have another Defib located at the Victoria Park Hall. For discussion at January meeting
FC-23-183	<p>CLERKS REPORT</p> <p>Window film on TTC windows completed</p> <p>List of Previous Mayors now completed and with the printer for processing.</p>
FC-23-184	<p>MATTERS FOR INFORMATION ONLY</p> <p>The lighting on the roundabout near Town Centre with the AA statue is still not working correctly despite the new sensors which were added. This will be looked into further after Christmas.</p>
FC-23-185	<p>CONSIDERATION OF ITEMS FOR THE NEXT FULL COUNCIL MEETING.</p> <ul style="list-style-type: none"> • Should we ask Steve Badger about floor painting to match missing tiles in hall. • Bins on Teesdale. No further information from SBC received so no decision made. • Acid free boxes for archiving still to be purchased, but Pam has now sorted all the old minute books into year order and left them in the cupboard. • Archive team computer and copier requirements to be discussed by them and duly sourced once agreed at council. • Sensors on some of the areas of lighting to be investigated as some lights are staying on constantly. • Parking outside the Town Hall, can we get area changed to Town Hall parking?

Meeting closed at 19.50

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For Council December 23

Cheques/Money out						
18.10.23	Telephone	NMD	Graphic Design Contribution to Play area South	Thornafest	£	150.00
23.10.23	Telephone	SBC	Thornaby	Env/SP	£	2,000.00
23.10.23	Telephone	SBC	Cleaning services	7340	£	690.12
26.10.23	Telephone	HMRC	Tax JE	Admin		
26.10.23	Telephone	TTC	Wages JE	Admin		
16.10.23	Cheque 4085	Thby Town juniors Blue	Football equipment	Env/SP	£	4,122.00
16.10.23	Cheque 4086	Friends of Teasdale Pk	Part payment CCTV	Env/SP	£	5,777.93
29.9.23	Telephone	HMRC	Tax	Admin		
31.10.23	Cheque 4087	Sunday School St Marks	Panto	7350	£	200.00
31.10.23	Cheque 4088	Tby Food bank	Vouchers for food	Env/SP	£	2,400.00
31.10.23	Cheque 4089	Lyreco UK Ltd	Scissors	7030	£	1.92
1.11.23	Cheque 4090	DE Window Cleaning	Window cleaning for the Thall	Env/SP	£	300.00
1.11.23	Telephone	TTC	Wages PD	Admin		
2.11.23	Card	Lets Frame it	Framing of pictures	Env/SP	£	164.00
2.11.23	Telephone	P Livingstone	Facebook Thornafest	Thornafest	£	101.49
6.11.23	Cheque 4091	SLCC	Qualification fee	Admin	£	144.00
9.11.23	Telephone	SBC	CCTV allotment camera	Env/SP	£	4,680.00
9.11.23	Telephone	Viking Productions Ltd	Deposit for stage , sound & light	Thornafest	£	2,693.10
9.11.23	Telephone	MD Window Cleaning Ltd	Gutter cleaning service	Env/SP	£	360.00
9.11.23	Telephone	C Waine & Sons Ltd	Replacement of broken window	Env/SP	£	180.00
11.11.23	Card	Tesco	Tea/coffee for Remembrance	7230	£	31.54
13.11.23	Telephone	Quinn Artistes Ent Ltd	Deposit for Ed Sheeran Act	Thornafest	£	127.50
14.11.23	Cheque 4092	TTC	Petty cash		£	200.00
20.11.23	Cheque 4093	Queens Social Club	Refreshments	7230	£	433.00
20.11.23	Cheque 4094	Billingham Silver band	Music for Remembrance	7230	£	475.00
20.11.23	Telephone	Electrics	Picture hanging	7130	£	100.00
20.11.23	Telephone	MD Window Cleaning Ltd	Gutter cleaning service	7130	£	288.00
20.11.23	Telephone	CZ Event Management	Safety Officer	7230	£	1,000.00
20.11.23	card	Lets frame it	Picture framing	Env/SP	£	275.00
20.11.23	Telephone	SBC	Elections Village	7700	£	8,699.60
20.11.23	Telephone	SBC	Elections Mandale & Victoria	7700	£	10,731.97
21.11.23	Card	Tesco	Selection Boxes for carols	7240	£	240.00
23.11.23	Telephone	Gresham & Gale	Accounts to 30.9.23	7080	£	210.00
23.11.23	Telephone	SBC	Cleaning 42.5 hours	7340	£	724.20
23.11.23	Telephone	NMD	Street Banner Artwork	Thornafest	£	25.00
23.11.23	Cheque 4096	RBS	Wreaths & crosses	7230	£	287.50
Credit/Income						
17.11.23			Room Rental income Room 8	Room Rental	£	400.00
22.11.23			Ian Edge - Falcon	Thornafest	£	340.00
23.11.23			BT credit	7050	£	6.66
DD						
N/A						
Petty Cash						
22.11.23	650		Address Book, Boyes	Admin	£	2.49



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