



THORNABY TOWN COUNCIL

COUNCIL MEETING MINUTES FROM MONDAY 25th SEPTEMBER 2023 at 18.30 THORNABY TOWN HALL

Present	<p>Cllr Glenn Eastick (Chair) Cllr Les Hodge (Vice Chair) Cllr Ian Dalgarno Cllr Richard Eglington Cllr Mark Fairbairn Cllr Phil Genery Cllr Steve Godwin Cllr Julie Hodge Cllr Mick Moore Cllr Steve Walmsley Cllr Sylvia Walmsley Jan Elstob, Town Clerk</p> <p>Police & Crime Commissioner Steve Turner PC Claire Trippett PCSO Rachel Shepherd Andrea Turner</p> <p>Pam Danks, Assistant Town clerk – Minute taker</p>
FC-23-126	NOTICE OF MEETING: The notice convening the meeting was taken as read.
FC-23-127	APOLOGIES FOR ABSENCE: Cllr Nathan Gale Cllr Ray Godwin Cllr Tina Large
FC-23-128	CODE OF CONDUCT: A declaration of interest was received from – Cllr Mick Moore Agenda item 8, Thornaby Town F C Juniors
FC-23-129	PUBLIC PARTICIPATION: There was no public participation.
FC-23-130	MINUTES OF MEETING: To resolve that the minutes of the following meeting are a true and accurate record: <ul style="list-style-type: none">• Extraordinary Council meeting 8th August 2023 Proposed Cllr Richard Eglington Seconded Cllr Les Hodge It was resolved that the Extraordinary minutes dated Monday 8 th August 2023 were a true and accurate record.

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FC-23-131	<p>MATTERS ARISING FROM ABOVE MINUTES: There were no matters arising from the above minutes.</p>
FC-23-132	<p>STEVE TURNER, POLICE & CRIME COMMISSIONER: Since 2019 special measures being implemented which were based on 6 separate pillars of measure. Home Office has now agreed that Cleveland has seen significant improvements in these 6 pillars, including a 43% reduction in crime suspects outstanding. Therefore, they have now removed this status. COPA the new police reporting app has seen an increase in reporting also but would still like to see it being further promoted as without information being supplied improvements cannot be achieved. Need 10 or more reports of each issue to build a robust case.</p> <p>SW: Thornaby people still don't feel safe and are intimidated by the ongoing drugs being sold on street corners and dangerous driving and bike riding. They feel that even though these individuals are breaking laws that they are not being challenged and vehicles taken off the road.</p> <p>ST: Police national policy states that they cannot chase vehicles through built up areas as this could itself result in tragedy but please be assured that vehicles are being confiscated with 198 bikes during May and June which have been destroyed.</p> <p>SW: Would like to see the housing providers becoming more involved and helping those families living in fear by removing tenants which are at fault.</p> <p>ST: Reports that Police are not seeing community triggers being raised by the public. If there are 3 issues reported within any 6-month period for any address the council can raise a trigger and act upon this with the housing agencies, forcing them to act. ST will forward the details of how to generate these triggers to the Council members via Jan Elstob email.</p> <p>SW: Public are reporting that there is never feedback from information supplied about bikes and other issues.</p> <p>ST: Crimestoppers are offering a £1k reward for any information provided which results in the seizure and destruction of illegal off-road bikes.</p> <p>ID: Public unfortunately no longer have any faith in the type of policing in place.</p> <p>RE: Public also fear retaliation for any reporting which is another reason for non-reporting.</p> <p>ST: Active crimes can be reported via the 999 service, COPA is to report any crimes which have become apparent afterwards and the public can also upload any camera footage or stills which they have. The more information provided all assists in convictions.</p> <p>SW: The Thornaby family who had one of their family attacked with a machete were attacked again despite being moved, and they rang 999 however there was no Police in attendance until 2 hours later.</p> <p>LH: Asks ST for his views on the current statistics on the force.</p> <p>ST: There is more leadership than 3 years ago and since the change to creation of 4 districts. Unfortunately, the force lost a lot of robust experience. The new Officers recruited have training which means that there is 1/3 of the force unavailable. There are 1k calls received into the call centres each day covering all different areas which was another reason for promoting COPA.</p> <p>SW: There are a number of complaints about the lack of feedback or response to their reports of burglaries.</p> <p>ST: CID have been tasked with investigating burglaries and they recognise the number of issues being reported and are hopeful of increased success. Would like to assure the people of the town that things will improve. However, if the residents don't get a burglary follow up, please ask them to report this to ST office team and this will be investigated, and a response sought.</p>

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SW: Feels responses are not forthcoming as he has reported many things to ST office team and never gets anything back.

MF: Had a personal incident with a shooting which his family had great support from the Police and were kept up to date at all points during the process of investigation and court proceedings.

SW: Can we not have a more visible Police presence with an office in the main Town Centre.

ST: Office was moved to the Fire Station which is very close to the Town Centre. To man an office elsewhere would result in 6/8 Officers per week being inside rather than able to attend incidents. Billingham have an office and it is very underutilised.

PCSO: There is an increased Police presence around the town, but they are using unmarked vehicles.

SW: Marked vehicles would ensure that the public could see increased presence and those vehicles would also act as a deterrent.

ST: COPA trial is ending, and this will move to being manned 24/7 as it has shown as being successful. The force has recruited 67 more officers than were allowed in budget. Cleveland now has 6th highest arrest rate in the North East regions despite working in a metropolitan area with an urban sized force. There is however a distinct trend in the number of Officers transferring into Cleveland from other districts, bucking the previous trends of Officers transferring out which is another step in the right direction.

LH: Could we get another update in the New Year on recruitment and statistics.

ST: Would be available to return in January 2024 meeting if we could inform his office of the date.

FC-23-133 FINANCE: to consider and approve the following:

- Income & Expenditure since last meeting & Accounts Due for payment were discussed.
It was agreed that Income & Expenditure since the last meeting was a true and accurate record.
- Report from Gresham & Gale Accountants
It was agreed that the report from Gresham & Gale accountants was a true and accurate record.
- Community Grant - Thornaby Football Club. Friends of Teesdale Park.
It was agreed that the £20,000 grant awarded would be used to install CCTV for the next three years. Payment to be made in installments.
- Community Grant – Thornaby Town FC Juniors. To provide equipment for the teams to move to a larger site as current location (Robert Atkinson) were no longer able to accommodate them.
It was agreed that a grant payment of £4,122 be awarded to Thornaby Town F C Juniors (Blue)
- Community Grant – Girl Guides. Still awaiting application paperwork
Item deferred
- Proposed window cleaning contract. Agreed for initial deep clean inside and external. With 6 monthly exterior cleans thereafter. Discussion took place about cleaning the windows monthly after an initial deep clean.
It was agreed that the window would be deep cleaned for £500 then cleaned every six months thereafter at a cost of £100 per session.

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FC-23-134	<p>EXTERNAL AUDITOR'S NOTIFICATION OF NOTICE OF CONCLUSION OF AUDIT ANNUAL RETURN FOR YEAR ENDED 31ST MARCH 2023: MAZARS LLP: The notice of the conclusion of audit dated 20th September 2023 received from Mazars LLP.</p> <p>External auditor's limited assurance opinion 2022/23 On the basis of our review of Section 1 & 2 of the Annual Governance and Accountability Return. In our opinion the information in Sections 1 & 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.</p> <p>Other matters not affecting our opinion which we draw to the attention of the authority: N/A</p> <p>Minor scope for improvement for 2023/24 The bank reconciliation was difficult to follow because it only showed the cash book in respect in respect of petty cash and did not explicitly state that the net balances as per Box 8 of the AGAR agreed with the sum of closing cash book balances. In future, the Council should use the standard proforma provided in our guidance or in the Practioner's Guide when preparing the bank reconciliation.</p> <p>The Internal Auditor has left Box G in Internal Auditor Report of the Annual Governance and Accountability Return (AGAR) blank. Although the answer could be inferred as yes from supporting Internal Auditor documents, the Internal Auditor should ensure all boxes are filled in, marking yes, no, or not applicable where appropriate.</p> <p>It was resolved and agreed to accept the Conclusion of the Audit Annual Return for the year ended March 2023 from Mazars LLP and ensure that the recommendations made by Mazars will be implemented for the 2023/24 Annual Governance & Accountably return.</p>
FC-23-135	<p>PLANNING: To confirm that the SBC lists for Applications and Delegated decisions have been circulated by email, and no concerns were raised.</p>
FC-23-136	<p>TOWN HALL UPDATE: Cllr Glenn Eastick Works on the Fire Escape commence shortly to try to alleviate damp issues.</p>
FC-23-137	<p>FESTIVE LIGHTING 2023: Discussed and agreed.</p>
FC-23-138	<p>EVENTS: for feedback</p> <ul style="list-style-type: none"> • Thornafest Proposed date change for 2024 to 20th July. Change to food suppliers Football club want to run all the bars 5 Bands now booked. • Thornaby Show Tents much better this year, keep same tent provider for next year.

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	<p>PA system was good, keep same. Funfair price of £3 per ride was successful. Dog show and competitions ran were very successful Dennis Robinson to be asked to do any pre performance practise behind tent so not to distract public from performances underway. Can we provide some form of flooring for dance performances. Smiley train company rebooked for 2024, they were unable to attend 2023 due to a vehicle breakdown.</p> <ul style="list-style-type: none"> • Battle of Britain <p>Post service refreshments in the council chamber was successful and is proposed to remain the same for next year.</p> <p>Copy of Thornaby Pride to be sent to the Arch Deacon.</p>
FC-23-139	<p>BINS ON TEESDALE: 4 bins are wanted. Can we add to October agenda for further discussion.</p>
FC-23-140	<p>LIEUTENANT LITTLEBOY PLAQUE: Quote to be obtained for a new plaque/stand within the park near the main gates.</p>
FC-23-141	<p>SOUTH THORNABY COMMUNITY CENTRE: TTC have contributed 2k towards the repairs to the park. Cllr Sylvia Walmsley to get an invoice raised.</p>
FC-23-142	<p>VICTORIA PARK COMMUNITY HALL: Cllr Phil Genery has volunteered to stand as Trustee. TTC will now be responsible for utilities but this will be covered by funds received for use of the space.</p>
FC-23-143	<p>ROOM RENTALS: Mrs Mopps has agreed to take room 10 on the 3rd floor as from end of September 2023.</p>
FC-23-144	<p>CLERKS REPORT: Window film application for room 8 has been completed. Can we add the same for the Council Office on the ground floor. Agreed and to be funded from Clerks funds. Can we order acid free storage boxes for the multiple books of previous minutes that are currently in storage in the Clerks archive space. Agreed to be funded from Clerks funds. Spitfire roundabout, repainting of Spitfire. Can we get a quote for the repainting from Steve Badger.</p>
FC-23-145	<p>TO RECEIVE MATTERS FOR INFORMATION ONLY: Councillors are respectively reminded that this is not an opportunity for debate or decision making. Nothing raised.</p>
FC-23-146	<p>CONSIDERATION OF ITEMS FOR THE NEXT FULL COUNCIL MEETING: Will have full costs of Thornafest 2023 prior to next meeting for review.</p>

Meeting closed at 20.45

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For Council October 23

Cheques/Money out						
14.9.23	Telephone	GT Signs & print Ltd	Banners	7130	£	84.00
19.9.23	Telephone	Innovation	Staging	Thornafest	£	8,994.00
14.9.23	Card	Currys	Laptop	Admin	£	478.99
22.9.23	Telephone	Grogan Fire Protection	4 x fire extinguishers T Show	7200	£	216.00
22.9.23	Telephone	Total Resouces UK Ltd	Traffic management	Thornafest	£	304.92
22.9.23	Telephone	Lesley Palmer	Thornaby pride	7090	£	425.00
22.9.23	Telephone	Gresham & Gale	payroll HR etc	7080	£	1,050.00
22.9.23	Telephone	SBC	Cleaning for August	Env/SP	£	374.88
28.9.23	Cheque 4081	Maximageorks	Banners x 4	Env/SP	£	200.00
29.9.21	Telephone	Boss event management	Marquee hire	7200	£	10,319.40
29.9.23	Telephone	Mazars	Audit fee	7110	£	756.00
29.9.23	Telephone	SBC	New waste bin	Env/SP	£	1,299.64
29.9.23	Telephone	TTC	Wages	Admin	£	1,857.10
29.9.23	Telephone	TTC	Wages PD	Admin	£	979.77
9.10.23	Cheque 4082	BOSS Marquee hire	Thornaby Show tents	7200	£	10,319.40
9.10.23	Cheque 4083	Lyreco UK Ltd	Stationery	7030	£	185.23
9.10.23	Cheque 4084	Dwh Property Solutions	Emergency exit ramp	Env/SP	£	4,220.00
9.10.23	Telephone	Gik Media	Website holding set up laptop	7130	£	180.00
9.10.23	Telephone	Alrose Productions ltd	Provision of generator and PA	7200	£	1,200.00
9.10.23	Telephone	Acorn Web	Printing of Thornaby Pride	7090	£	5,427.62
9.10.23	Telephone	Hinson Security Services	Security for Thornaby Show	7200	£	2,274.30
16.10.23	Telephone	SLCC	ILCA Pam Danks	Admin	£	144.00

Credit/Income						
20.7.23			Eventbrite	Thornafest	£	953.27
24.7.23			Teesside Money	Thornafest	£	2,000.00
28.7.23			Room Rental Room 4	Room Rental	£	350.00
4.8.23			Stallincome Teesside Hospice	7200	£	10.00
4.8.23			Eventbrite	Thornafest	£	1,854.63
8.8.23			Thornaby Show Stall Income	7200	£	15.00
16.8.23			Ruth bibbings Room 9	Room Rental	£	300.00
17.8.23			Thornaby Show Stallholders	7200	£	40.00
18.8.23			Eventbrite	Thornafest	£	11,107.23
23.8.23			Ice cream van & Abytat	Thornafest	£	300.00
24.8.23			Thornaby Show Stallholders	7200	£	44.00
5.9.23			Money returned from T Show	7200	£	224.00
7.9.23			Room Rental & utilities	Room Rental	£	350.00
7.9.23			Thornaby Lives Book	cash	£	5.00
7.9.23			Thornaby Show Funfair income	7200	£	1,000.00
7.9.23			Thornaby Show Stall Income	7200	£	134.00
			Thornaby Lives Books x 20 via			
14.9.23			Dsmith	BACS	£	100.00
20.9.23			Ruth Bibbings Rent Room 9	BACS	£	400.00
28.9.23			Nicola Moore Rent Room 4	Cash	£	350.00

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DD					
11.9.23	British Gas	Electricity to 16.8.23	7340	£	347.42
19.9.23	Carphone	Mobile insurance	7050	£	7.99
20.9.23	British Gas	Gas to 1.9.23	7340	£	9.76
28.9.23	BT	Telephone	7050	£	115.08
29.9.23	Doc Sol	Payment to 24.9.23	7020	£	55.39
11.10.23	British Gas	Electricity to 16.9.23	7340	£	359.68
16.10.23	PWLB	Loan repayment	7310	£	8,132.85
7.11.23	PWLB	Loan repayment	7310	£	2,925.10
Petty Cash					
13.9.23	639	Key cut	Admin	£	3.50
25.9.23	640	Key fobs for the Town hall	Admin	£	35.55
7.10.23	641	Collection of table & chairs	7390	£	55.00
9.10.23	642	Keys cutting room 10	7390	£	15.00



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