



**THORNABY TOWN COUNCIL
EXTRAORDINARY MEETING MINUTES
TUESDAY 8TH AUGUST 2023 at 18.30
THORNABY TOWN HALL**

Present: Cllr Glenn Eastick (Mayor)
Cllr Les Hodge (Vice-Chair)
Cllr Ian Dalgarno
Cllr Richard Eglington
Cllr Phill Genery
Cllr Julie Hodge
Cllr Mick Moore
Cllr Tina Large
Cllr Steve Walmsley
Cllr Sylvia Walmsley
Jen Elstob, Town Clerk – Minute taker

EX-23-27	NOTICE OF MEETING: The notice convening the meeting was taken as read.
EX-23-28	APOLOGIES FOR ABSENCE: were received from; Cllr Mark Fairbairn Cllr Nathan Gale Cllr Ray Godwin Cllr Steve Godwin
EX-23-29	CODE OF CONDUCT: There were no declarations of absence.
EX-23-30	PUBLIC PARTICIPATION: There were no members of the public present.
EX-23-31	MINUTES OF MEETING: To resolve that the minutes of the following meeting are a true and accurate record: <ul style="list-style-type: none">• Full Council minutes dated Monday 17th July 2023 PROPOSED: Cllr Les Hodge SECONDED: Cllr Tina Large It was resolved that the extraordinary minutes dated 17 th July were a true and accurate record.
EX-23-32	MATTERS ARISING FROM ABOVE MINUTES: Information only
EX-23-33	FINANCE: to consider and approve the following: <ul style="list-style-type: none">• Income & Expenditure since last meeting & Accounts Due for payment It was resolved that the Income, Expenditure & Accounts for payment were a true and accurate record. <ul style="list-style-type: none">• Community Chest Application – 1st Thornaby Rangers It was resolved that the 1 st Thornaby Rangers be awarded a £200 Community Chest grant.

SIGNED:

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DATE:

	<ul style="list-style-type: none"> Updated Fire Quote – for agreement <p>It was agreed that the quote of £4,220 be accepted from DwH for the repair of the outside walkway and flooring. More quotes had been requested by TTC but only one quote was received.</p>
EX-23-34	<p>PLANNING:</p> <p>to confirm that the SBC lists for Applications and Delegated decisions have been circulated by email and to discuss any concerns.</p> <p>It was agreed and confirmed that the lists for Applications & Delegated lists have been circulated by email.</p>
EX-23-35	<p>THORNABY SHOW: for update and agreement</p> <ul style="list-style-type: none"> Thornaby Town Council Bags <p>To promote TTC it was suggested that linen bags be bought with TTC Events printed on them.</p> <p>It was agreed that 500 bags be purchased at a cost of £545 plus VAT.</p> <ul style="list-style-type: none"> Banners <p>To also promote TTC it was suggested that new banners be bought that could be used at all TTC events.</p> <p>It was agreed that 4 banners be purchased at a cost of £50 each.</p> <ul style="list-style-type: none"> Layout and capacity of the tents <p>Layout of the tents for the show was discussed and to accommodate the archive and RAF a split of the tent was proposed to allow Derek Smith to show his films.</p> <p>It was agreed that the tea tent would now be incorporated into the stallholders tent.</p> <ul style="list-style-type: none"> To finalise arrangements for the show <p>It was agreed that the Thornaby Lives Book would be sold for £5 per book and that Julia & Sarah from the archive would assist with the sales. Cllrs Les & Julie Hodge to also help with the show on 3rd September.</p>
EX-23-36	<p>NEW THORNABY LIVES 2ND BOOK: for discussion and agreement</p> <p>A new proposed Thornaby Lives Book was discussed to be produced by Derek Smith at a cost of £1,200 plus printing costs. A draft of the book to be produced and sent to TTC for a decision at a future meeting.</p>
EX-23-37	<p>APPOINTMENT OF NEW STAFF: for agreement</p> <p>Cllrs Steve Walmsley & Ian Dalgarno interviewed two applicants for the position of Assistant Town Clerk. The successful applicant would start work on 29th August 2023.</p> <p>It was agreed that Pamela Danks be appointed as Assistant Town Clerk on the LC1 Salary Scale SPC point 13 from Tuesday 29th August 2023.</p>
EX-23-38	<p>CLERKS REPORT: The Clerk will provide a verbal update on issues and correspondence arising since the last meeting.</p> <p>Viewings of the Town Hall were ongoing and Room 9 to be let to Ruth Bibbings.</p>
EX-23-39	<p>TO RECEIVE MATTERS FOR INFORMATION ONLY: Councillors are respectively reminded that this is not an opportunity for debate or decision making.</p> <ul style="list-style-type: none"> New fire doors would be installed next week.
EX-23-40	<p>CONSIDERATION OF ITEMS FOR THE NEXT FULL COUNCIL MEETING:</p> <ul style="list-style-type: none"> South Thornaby Play Area

The meeting closed at 19.45

SIGNED:




DATE:

25/9/23

For Council September 23

Cheques/Money out

1.8.23	Card	Pel	Storage boxes for the	7030	£	50.34
8.8.23	Cheque 4059	TTC	Cash for Horticulture	7200	£	600.00
8.8.23	Cheque 4060	SLCC	Membership 23/24	7060	£	187.00
8.8.23	Cheque 4061	Community Chest	1st Thornaby Rangers	7350	£	200.00
8.8.23	Telephone	P Livingstone	Facebook advertising	Thornafest	£	91.90
8.8.23	Telephone	B Emmerson	Fleeting Rumours	Thornafest	£	1,500.00
8.8.23	Telephone	Pickerings Lifts	Maintenance	7340	£	302.82
12.8.23	Cheque 4066	Probos promotions	Promotional bags	7200	£	654.00
12.8.23	Cheque 4067	Go 2 renewables	Pat testing	7340	£	109.20
12.8.23	Telephone	SBC	Cleaning services	7340	£	511.20
12.8.23	Telephone	Gavin Bonji	The Manchester	Thornafest	£	500.00
16.8.23	Telephone	Pickerings lifts	Call out for lift	7340	£	173.04
16.8.23	Telephone	Tees Active	Part pay for Warm	Env/SP	£	700.00
16.8.23	Telephone	Sandy Duff	Boogaloo Beats	Thornafest	£	474.40
16.8.23	Telephone	Joseph P Frater	The Arrival	Thornafest	£	500.00
17.8.23	Telephone	Stephen Grant	The Sequel & Liam	Thornafest	£	1,200.00
17.8.23	Cheque 4062	Mr J Martin	Walk around magic	Thornafest	£	425.00
17.8.23	Cheque 4063	Jon Marshall	Circus Avago	Thornafest	£	775.00
18.8.23	Telephone	GT Signs & print Ltd	ID badges	Admin	£	6.00
30.8.23	Telephone	TTC	Wages	Admin		
30.8.23	Telephone	HMRC	Tax & Ins	Admin		
31.8.23	Cheque 4074	Greenbarnes Ltd	Display Boards	Env/SP	£	532.85
1.9.23	Cheque 4064	Mr J Martin	Walk around magic	7200	£	425.00
1.9.23	Cheque 4065		Cheque cancelled			
2.9.23	Card	Tesco	3 x gift cards	7200	£	150.00
3.9.23	Cheque 4068	Jon marshall	Circus Avago	7200	£	775.00
3.9.23	Cheque 4069	Houghton Pipe band	Pipers Thornaby Show	7200	£	150.00
3.9.23	Cheque 4070	Robert Atkinson	Gym display	7200	£	150.00
3.9.23	Cheque 4071	Tom Rolfe	Compare	7200	£	600.00
3.9.23	Cheque 4072	Veronica Muir	Irish dancing	7200	£	150.00
3.9.23	Cheque 4073	Fun Fanatics Fly	Display Thornaby Show	7200	£	400.00
3.9.23		Julia Routh	Archive £50 T Show			
3.9.23	Card	Sarah Booth	Archive £50 T Show	7200	£	150.00
3.9.23		Ray Orme	Judge Horticultural £50			
3.9.23	Telephone	P Livingstone	Facebook Advertising	Thornafest	£	60.53
3.9.23	Telephone	GT signs & print Ltd	Banners	7200	£	313.20
			Assistance with			
3.9.23	Telephone	SBC	Thornaby Show	7200	£	641.98
3.9.23	Cheque 4075	CACF	Climbing Wall Thornaby	7200	£	500.00
5.9.23	Telephone	Ian Ogle - Gik Media	Domain renewal 2	7130	£	259.19
5.9.23	Telephone	Derek Smith	Thornaby Show	7200	£	110.00
			Refreshments for Battle			
5.9.23	Card	Sainsburys	of Britain	7220	£	54.68
5.9.23	Telephone	CZ Event management	Event Security	Thornafest	£	2,800.00
5.9.23	Telephone	Westray Recruitment	Recruitment Fee	Admin	£	3,000.00
8.9.23	Telephone	CZ Event management	Event Security	7200	£	1,800.00
			We are the Champions			
8.9.23	Telephone	Paul William Jeans	Group	Thornafest	£	800.00

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Credit/Income

4.8.23		Stall income Teesside	7200	£	10.00
4.8.23		Eventbrite	Thornafest	£	1,854.63
		Thornaby Show Stall			
8.8.23		Income	7200	£	15.00
16.8.23		Ruth bibbings Room 9	Room Rental	£	300.00
17.8.23		Thornaby Show	7200	£	40.00
18.8.23		Eventbrite	Thornafest	£	11,107.23
23.8.23		Ice cream van & Abytat	Thornafest	£	300.00
24.8.23		Thornaby Show	7200	£	44.00
		Money returned from T			
5.9.23		Show	7200	£	224.00
		Room Rental & utilities	Room Rental	£	350.00
7.9.23		Thornaby Lives Book	cash	£	5.00
7.9.23		Thornaby Show Funfair	cash	£	1,000.00
		Thornaby Show Stall			
7.9.23		Income	cash	£	134.00
14.9.23		Thornaby Lives Books x	BACS	£	100.00

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1.8.23	SBC	Business Rates	7340	£	90.00
1.8.23	SBC	Key holding	7340	£	31.02
3.8.23	TTC	Pension	Admin	£	405.38
10.8.23	British Gas	Electricity to 16.7.23	7340	£	421.08
18.8.23	Carphone	Mobile insurance	7050	£	7.99
17.8.23	Wave	Water payment to 27th .	7340	£	151.21
21.8.23	British Gas	Gas to 1.8.23	7340	£	487.09
29.8.23	BT	Telephone inc installatio	7050	£	198.55
1.9.23	02	Mobile	7050	£	12.39
1.9.23	SBC	Waste	7340	£	34.26
1.9.23	SBC	Business Rates	7340	£	90.00
1.9.23	SBC	Key holding inc £61.51 al	7340	£	92.53
30.9.23	Doc Sol	Payment to 24.8.23	7020	£	55.39

Petty Cash

9.8.23	632	Amazon barrier Pins	7200	£	43.98
9.8.23	633	Amazon heavy duty	7200	£	33.98
23.8.23	634	velcro	7200	£	17.40
3.9.23	635	Fuel for the generator	7200	£	15.74
10.9.23	636	RAFA event	7220	£	24.00
11.9.23	637	Keys cut for bin store x :	Admin	£	10.50
		Keys cut for bin store x			
13.9.23	638	1	Admin	£	3.50


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