



THORNABY TOWN COUNCIL

ANNUAL COUNCIL MEETING MINUTES MONDAY, 15TH MAY 2023 AT 6.30pm THORNABY TOWN HALL

Present: Cllr Glenn Eastick (Chair)
Cllr Les Hodge (Vice-Chair)
Cllr Ian Dalgarno
Cllr Richard Eglington
Cllr Mark Fairbairn
Cllr Nathan Gale
Cllr Phil Genery
Cllr Steve Godwin
Cllr Julie Hodge
Cllr Tina Large
Cllr Mick Moore
Cllr Sylvia Walmsley
Cllr Steve Walmsley
Jen Elstob, Town Clerk – Minute taker

FC-23-46 **ELECTION OF THE CHAIR FOR THORNABY TOWN COUNCIL FOR THE COUNCIL YEAR 2023/24.**

The current Chairman/Mayor, Cllr Ian Dalgarno invited nominations for the position of Chair/Mayor of Thornaby Town Council for the council year 2023/24.

Cllr Glenn Eastick was nominated for the position of Chairman/Mayor by Councillor Steve Walmsley and seconded by Councillor Les Hodge.

It was resolved after a unanimous show of hands that Cllr Glenn Eastick be elected as Chair/Mayor of Thornaby Town Council for the council year 2023/24.

Councillor Glenn Eastick thanked the former Chairman Cllr Ian Dalgarno for all his hard work and praised his excellent leadership over the past year. He also suggested that flowers should be sent to Cllr Pat Large for her long service to TTC.

FC-23-47 **CHAIR TO SIGN THE ACCEPTANCE OF OFFICE.**

Cllr Glenn Eastick signed the Chair/Mayor Declaration of Acceptance of Office for the council year 2023/24.

FC-23-48 **ELECTION OF THE VICE-CHAIR FOR THORNABY TOWN COUNCIL FOR THE COUNCIL YEAR 2023/24.**

The new Chair/Mayor, Cllr Glenn Eastick invited nominations for the position of Vice Chairman/Mayor of Thornaby Town Council for the council year 2023/24.

Cllr Les Hodge was proposed for the position of Vice Chair/Mayor by Councillor Steve Walmsley and seconded by Councillor Mick Moore.

It was resolved after a unanimous show of hands that Councillor Les Hodge be appointed as Vice Chair/Mayor for the council year 2023/24.

SIGNED:

DATE:

22/5/23

- FC-23-49 **VICE-CHAIR TO SIGN THE ACCEPTANCE OF OFFICE.**
Cllr Les Hodge signed the Vice Chair/Mayor Declaration of Acceptance of Office for the council year 2023/24.
- FC-23-50 **NOTICE OF MEETING:**
The notice convening the meeting was taken as read.
- FC-23-51 **APOLOGIES FOR ABSENCE:** apologies were received from
Cllr Ray Godwin
- FC-23-52 **CODE OF CONDUCT:**
There were no declarations of interest received.
- FC-23-53 **PUBLIC PARTICIPATION:**
There were no members of the public present.
- FC-23-54 **MINUTES OF MEETING:**
To resolve that the minutes of the following meeting are a true and accurate record:
• Extraordinary Council minutes dated Friday 10th March 2023
PROPOSED: Cllr Tina Large **SECONDED:** Cllr Les Hodge
It was resolved that the Extraordinary minutes dated 10th March 2023 were a true and accurate record.
- FC-23-55 **CHAIR'S REPORT FOR 2022/23:** Cllr Ian Dalgarno provided the following report.
It has been a fantastic year for delivery by TIA led Thornaby Town Council. We had pressed for the Npower building to be demolished for a number of years and with our representation on the Town Deal Board we secured funding for a new swimming baths. We are also confident that the Eagle will be demolished as soon as legal issues are sorted.

Robust representation from this Council also secured £3.9 for projects within North Thornaby that will see a NETA Training facility on Teesdale plus improvements to connectivity to the rest of Thornaby linking the station to the Town Centre and beyond.

Tennis courts and a play area on Littleboy Park – done! Due to additional contributions from this Council and Groundwork NE to enable completion of the works.

The Community Centre on Victoria Rec will be completed and play areas, MUGAS and other attractions in our parks will be delivered.

Caretaker and security measures for properties in Mandale & Victoria ward have been established and will continue to grow to include as many properties as possible. This will focus especially on security and energy efficiency – so vital in these times.

Criminal behaviour will continue to be tackled robustly and we will keep up pressure on relevant authorities.

Add to this all we have achieved over the years and it should be apparent to everyone that we have a record to be proud of in fighting for our communities and living up to our motto of "Always Advancing".

SIGNED:



DATE:

22/5/23

FC-23-56 **TO SET MEETING DATES FOR 2023/24:** for approval
Meeting dates for the year 2023/24 were discussed.
It was agreed that the Annual Town Meeting will be held on Monday 22nd May and the meeting date for April will be held on the 29th. The remainder of the proposed dates will remain as planned.

FC-23-57 **REVIEW OF EXISTING COMMITTEES/PANELS STRUCTURE AND APPOINTMENT OF NEW COMMITTEE PANELS:**

- Special projects/Environment Committee – 6 members

It was agreed that structure of the Special Projects/Environment committee would remain the same.

- Staffing Committee – 3 members

It was agreed that structure of the Staffing committee would remain the same.

- Other

It was agreed that no additional committees are required at this current time..

FC-23-58 **APPOINTMENT OF CHAIR, VICE-CHAIR & MEMBERS TO EXISTING COMMITTEES/PANELS STRUCTURE AND APPOINTMENT OF NEW COMMITTEE PANELS:**

Special projects/Environment Committee – 6 members

- ❖ Cllr Ray Godwin
- ❖ Cllr Les Hodge
- ❖ Cllr Mick Moore
- ❖ Cllr Mark Fairbairn
- ❖ Cllr Steve Godwin
- ❖ Cllr Phil Genery

It was resolved that the above members be appointed to the Special Projects/Environment committee for 2023/24

To appoint the Chair, Vice-Chair for the Special projects/Environment committee

It was resolved that Cllr Mick Moore would remain as Chair of the Environment/Special Projects committee and Cllr Phil Genery be appointed as Vice Chair of the Special Projects/Environment Committee.

Staffing Committee – 3 members

- ❖ Cllr Steve Walmsley
- ❖ Cllr Ian Dalgarno
- ❖ Cllr Tina Large

It was resolved that the above members be appointed to the Staffing committee for 2023/24.

To appoint the Chair, Vice-Chair for the Staffing Committee

It was resolved that Cllr Steve Walmsley would remain as Chair of the Staffing committee and Cllr Ian Dalgarno would remain as Vice Chair of the Staffing Committee..

FC-23-59 **APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES:**

- Thornaby FC Committee – 1 member

It was resolved that Cllr Phil Genery be appointed as the representative for TTC to Thornaby FC committee.

SIGNED:



DATE:

22/5/23

FC-23-60 **TO CONSIDER SUBSCRIPTIONS/RENEWALS TO BE PAID ANNUALLY TO:**

- NALC/SLCC

It was agreed that the subscription to NALC/SLCC be renewed.

- Zurich Insurance

It was agreed that the renewal to Zurich Insurance be actioned.

FC-23-61 **REVIEW OF THE TERMS OF REFERENCE:** to approve

- Special Projects/Environment Committee

It was resolved to approve the Terms of Reference for the Special Projects/Staffing Committee. No changes other than a typing error were identified for this committee.

- Staffing Committee

It was resolved to approve the Terms of Reference for the Staffing Committee. No changes were identified for this committee.

FC-23-62 **REVIEW OF THE MEMBERS CODE OF CONDUCT:** to approve

Agreed. The Members Code of Conduct was reviewed and no changes were identified 2023/24.

FC-23-63 **REVIEW OF THE MODEL STANDING ORDERS 2018 FOR ENGLAND:** to approve

Agreed. The Model Standing Orders 2018 for England were reviewed and no changes were identified for 2023/24.

FC-23-64 **REVIEW OF THE MODEL FINANCIAL REGULATIONS 2019 FOR ENGLAND:** to approve

Agreed. The Model Financial Regulations 2019 for England were reviewed and no changes were identified for 2023/24.

FC-23-65 **REVIEW OF THE DATA PROTECTION POLICY:** to approve

Agreed. The Data protection Policy was reviewed and no changes were identified for 2023/24.

FC-23-66 **TO CONFIRM/APPOINT CHEQUE SIGNATORIES:** to approve

- ❖ Cllr Steve Walmsley
- ❖ Cllr Ian Dalgarno
- ❖ Cllr Glenn Eastick
- ❖ Cllr Ies Hodge

It was resolved that the above signatories be appointed for 2023/24.

The meeting closed at 19.15

SIGNED:



DATE:

22/5/23

For Council May 2023

Payments					
Date	Payment type	Company	Detail	Budget code	Amount
17.3.23	Cheque 4041	Baker Ross Ltd	Kings Coronation Goods	Env/SP	£ 186.51
	Cheque 4042		Cancelled		
10.3.23	Cheque 4043	IOS	Acid pockets , shelving vel	7130	£ 291.96
17.3.23	Cheque 4044	Max Imageworks	Banners & Signs	Thornafest	£ 630.00
17.3.23	Telephone	Gold Leaf Catering	Catering	Env/SP	£ 191.50
24.3.23	Cheque 4045	SG Welding & Fabricrion	Plaque	Env/SP	£ 528.00
	Cheque 4046		Cancelled		
24.3.23	Telephone	Acorn Web Harrisons	Printing Thornaby Pride	7090	£ 5,566.22
24.3.23	Telephone	Flagpoles	Town Hall Flagpole	Env/SP	£ 3,330.00
29.3.23	Cheque 4047	SBC	Bollards	Env/SP	£ 5,720.83
29.3.23	Telephone	SBC	VAT omitted on above invoice	Env/SP	£ 1,144.17
30.3.23	Telephone	Gt Signs and Print Ltd	Plaques & Pictures	Env/SP	£ 744.00
30.3.23	Telephone	Gt Signs and Print Ltd	RAF invitations	Env/SP	£ 66.00
17.4.23	Telephone	TBI	Fees Room Rental	Env/SP	£ 600.00
20.4.23	Cheque 4048	CLCA	Membership 23/24	7060	£ 1,450.26
20.4.23	Cheque 4049		Cheque cancelled		
20.4.23	Cheque 4050	Poplars Nursing Home	Kings Coronation Grant	Env/SP	£ 500.00
20.4.23	Cheque 4051	Tees Fire	Annual Maintenance 23/24	Env/SP	£ 448.80
20.4.23	Cheque 4052	Nicola Rowling	Activities Kings Coronation	Env/SP	£ 400.00
20.4.23	Telephone	Securevolt	Intercom deposit	Env/SP	£ 2,010.00
25.4.23	Card	Cobblers Norton	Key cutting	7390	£ 120.00
26.4.23	Card	Cobblers Norton	Key cutting	7389	£ 70.00
27.4.23	Telephone	HMRC	Tax	Admin	
27.4.23	Telephone	TTC	Wages	Admin	
15.5.23	Telephone	Azets	Reports Dec to March 23	7080	£ 474.00
15.5.23	Telephone	Securevolt	Intercomfinal	Env/SP	£ 2,010.00
15.5.23	Cheque 4053	Buglar	RAF Ceremony	Env/SP	£ 50.00
Income/Credit					
Date			Detail	Budget Code	Amount
31.3.23			Thornafest Glenn Eastick	Thornafest	£ 21.80
6.4.23			Eventbrite	Thornafest	£ 360.41
6.4.23			SBC Precept		£ 196,911.00
29.4.23			Eventbrite	Thornafest	£ 469.52

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DD/Standing Orders 2023/24					
Date	Company	Detail	Budget Code	Amount	
1.3.23	TPS	Pension	Admin		
1.3.23	SBC	Key holding	7340	£	31.02
2.3.23	Siemans Fin	Photocopier Rental	7020	£	34.58
2.3.23	Siemans Fin	Photocopier Rental	7020	£	239.98
6.3.23	O2	Mobile	7050	£	10.93
13.3.23	BT	Sim	7050	£	7.67
21.3.23	Carphone W	Mobile insurance	7050	£	7.99
26.3.23	SBC	Alarm Activation 7.11.23. To be debited on	7340	£	61.51
31.3.23	Doc Solutions	Photocopies 23.3.23	7020	£	76.89
3.4.23	O2	Mobile	7050	£	10.93
3.4.23	SBC	Waste	7340	£	31.02
3.4.23	SBC	Key holding	7340	£	34.26
3.4.23	SBC	Business Rates	7340	£	93.82
11.4.23	BT	Sim	7050	£	7.67
14.4.23	PLB	Loan		£	8,132.85
18.4.23	Carphone	Mobile insurance	7050	£	7.99
24.4.23	British Gas	Electricity 1 to 16th April 23	7340	£	395.80
27.4.23	BT	Telephone	7050	£	90.79
4.5.23	British Gas	Gas 1st April to 1st may 23	7340	£	541.92



22/5/23