THORNABY TOWN COUNCIL

AN EXTRAORDINARY COUNCIL MEETING WILL BE HELD ON MONDAY 12TH JUNE 2023 AT 18.30 THORNABY TOWN HALL

Members of the Public Rights to Attend this Meeting
With the exception of any item identified below as containing exempt or confidential information, the public are entitled to attend this meeting and/or have the access to the agenda. Due to coronavirus concerns any person wishing to attend this meeting, including the opportunities available for a member of the public to speak at the meeting; please contact Jen Elstob on 07927269211 or email: townclerk@thornabytowncouncil.gov.uk. Audio Recording of the Town Council Meeting may take place. The Town Council accepts no liability for any material created by those recording the meeting.

AGENDA

1. NOTICE OF MEETING:
Public notice of the meeting has been given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972

2. APOLOGIES FOR ABSENCE:
To receive any apologies for absence

3. CODE OF CONDUCT:
To receive any declarations of interest

4. PUBLIC PARTICIPATION:
The meeting will be adjourned for 15 minutes to allow for members of the public to address the Council. Individual members of the public will be allocated 5 minutes culminating in a question pertaining to Council business. Please note that no discussion shall take place on any question put. The Chair may respond to the question or indicate that a written response will be made. Where notice of a question has been given, a reply may be given orally at the meeting by the Chair or a person nominated by the Chair, or a written reply may be given.

5. MINUTES OF MEETING:
To resolve that the minutes of the following meeting are a true and accurate record:

- Annual Town minutes dated 22nd May 2023
- Full Council meeting dated 22nd May 2023
- Staffing meeting dated 26th May 2023

6. MATTERS ARISING FROM ABOVE MINUTES:
Information Only.

7. FINANCE: to consider and agree the following:

- To agree the change for accountancy and personal arrangements

EXCLUSION OF PRESS AND PUBLIC: To consider a motion – That, under the provisions of the Public Bodies (Admission to Meetings) Act 1960 Section 1 (2), the press and public be excluded from the meeting during consideration of the matter referred to at item 5 below, due to the confidential nature of the business to be transacted**:**

8. TO REVIEW AND AGREE STAFFING ARRANGEMENTS:

- Caretaker 8 – 10 hours a week

- Cleaner 10 hours a week
- Admin clerk 15 hours per week

9. **CLERKS REPORT:** The Clerk will provide a verbal update on issues and correspondence arising since the last meeting.

Jen Elstob
Town Clerk
5.6.23