



**THORNABY TOWN COUNCIL  
FULL COUNCIL MINUTES  
MONDAY 24<sup>th</sup> JANUARY 2022 AT 6.30pm  
THORNABY TOWN HALL**

**Present:** Cllr Steve Walmsley (Chair)  
Cllr Ian Dalgarno (Vice-Chair)  
Cllr Glenn Eastick  
Cllr John Flynn  
Cllr Ray Godwin  
Cllr Zeb Khaliq  
Cllr Tina Large  
Cllr Pat Large  
Cllr Mick Moore  
Cllr Sylvia Walmsley  
Mark Fairburn, SBC  
Alex Metcalf, Democracy Reporter  
Jen Elstob, Town Clerk – Minute Taker

**FC-22-08 NOTICE OF MEETING:**

The notice convening the meeting was taken as read.

**FC-22-09 APOLOGIES FOR ABSENCE:** apologies were received from

Cllr Luke Frost  
Cllr Les Hodge

**FC-22-10 CODE OF CONDUCT:**

There were no declarations of interest received.

**FC-22-11 PUBLIC PARTICIPATION:**

There was no public participation.

**FC-22-12 MINUTES OF MEETING:**

To resolve that the minutes of the following meeting are a true and accurate record:

- Full Council minutes dated 29<sup>th</sup> November 2021

**PROPOSED:** Cllr Pat Large

**SECONDED:** Cllr Ian Dalgarno

**It was resolved** that the minutes dated 29<sup>th</sup> November 2021 were a true and accurate record.

- Full Council Precept/Budget minutes dated Monday, 17<sup>th</sup> January 2022

**PROPOSED:** Cllr Ian Dalgarno

**SECONDED:** Cllr John Flynn

**It was resolved** that the minutes dated 17<sup>th</sup> January 2022 were a true and accurate record.

**FC-22-13 MATTERS ARISING FROM ABOVE MINUTES:**

The Barclay's Bank Thornaby closure was discussed. To help and assist customers, TTC are trying to obtain a desk in the Pavilion as there is already an arrangement with the Post Office. Hopefully online seminars will be held in the library.

SIGNED:

DATE:

28 - 2 - 2022

**FC-22-14 FINANCE:** to consider and approve the following:

- Income & Expenditure since last meeting & Accounts due for payment

**It was resolved** that the Income, expenditure and accounts due for payment were a true and accurate record.

- Community Chest request – 2<sup>nd</sup> Thornaby Rainbows

**It was resolved and agreed** that the 2<sup>nd</sup> Thornaby Rainbows be awarded a £150 Community Chest payment.

- Community Chest request – 9<sup>th</sup> Thornaby Brownies

**It was resolved and agreed** that the 9<sup>th</sup> Thornaby Brownies be awarded a £150 Community Chest payment.

- Community Grant – Stockton Sea Cadets

**It was agreed** that further information was required before any decision could be made. L.S., Sea Cadets to be contacted to arrange a phone call/ meeting with the Chair to discuss.

- Merger of the Town Council's bank accounts into one account

The TC explained that after discussion with JG from Azet's that the five bank accounts held by T.C.C., were merged into one account.

**It was resolved and agreed** that the monies held in the Thornaby Mayor Charities, TTCTHRP, Events and Town Council Accounts to be merged into the main Thornaby Town Council account ending in 05.

- Community Chest & Grants proposed changes

The Community Chest and Grants were discussed, members felt that changes should be made to the Community Chest grant. It was suggested that the amount people could claim was to increase by £50 to a maximum £200.

**It was resolved and agreed** that the Community Chest grant to be increased from £150 to £200. The Grants to be awarded on merit. If a Community Chest is awarded the applicant cannot apply for a Grant, similarly if a Grant is awarded the applicant cannot apply for a Community Chest.

**FC-22-15 TOWN HALL RESTORATION:** update from Cllr Steve Walmsley  
Cllr Steve Walmsley gave the following update:

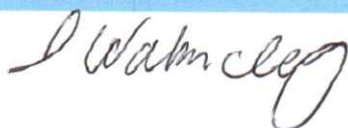
- The scaffolding is now on the staircase ready for painting.
- The joiner is needed back to get the fixings on the stairs.
- The workmen need to return to sand the flooring.
- The electricians need to return to complete some electrical work.
- The building requires a deep clean when the work is completed.
- The launch of the Town Hall to coincide with the anniversary of Dibble's Bridge

**FC-22-16 PLANNING:**

- to confirm that the SBC lists for Applications and Delegated decisions have been circulated by email and to discuss any concerns.

**It was agreed and confirmed** that the SBC lists for Applications and Delegated lists have been circulated by email.

SIGNED:



DATE:

28-2-2022

- FC-22-17 APPOINTMENT OF AN INTERNAL AUDITOR FOR 2022:** for discussion and agreement  
Discussion took place about the appointment of a new Internal Auditor for the year 2022.  
The current Internal Auditor had retired from work and a replacement was required. Simon  
Close from Censis was suggested for the position.  
**It was agreed** that Simon Close be contacted for the position of Internal Auditor 2022.
- FC-22-18 PURCHASE OF CEREMONIAL ROBES AND REPAIR OF MAYORAL CHAINS:** for  
discussion and decision  
Councillors discussed the purchase of ceremonial robes for the Mayor and Mayoress to  
complete the official regalia when attending official events. Costings were required before  
purchasing the robes.  
The Mayoral chains were also in need of restoration, the backing on both chains had  
deteriorated and both needed cleaning.  
**It was agreed** that the Mayoral chains to be repaired and cleaned and to purchase the  
robes subject to cost.
- FC-22-19 CCTV:** for discussion and decision  
**Item deferred to a later meeting.**
- FC-22-20 FOI DISCUSSION:** Chairman to respond  
Cllr Steve Walmsley provided feedback on the FIO response from SBC. A meeting had  
been held and minutes not taken. Planners had discussions and none had been recorded.  
He explained that the beck was the boundary. A response will be sent back to SBC.
- FC-2-21 CLERKS REPORT:** The Clerk will provide a verbal update on issues and correspondence  
arising since the last meeting.  
The TC explained that she had been contacted regarding the Queens Jubilee and whether  
the TTC were celebrating it. Discussion took place and it was agreed that it should be  
placed as an agenda item at the next meeting.
- FC-22-22 TO RECEIVE MATTERS FOR INFORMATION ONLY:** Councillors are respectfully  
reminded that this is not an opportunity for debate or decision making.  
None received.
- FC-22-23 CONSIDERATION OF ITEMS FOR THE NEXT FULL COUNCIL MEETING:**
- Queens Jubilee
  - Ceremonial Gowns

**The meeting closed at 19.40**

SIGNED:

*S Walmsley*

DATE:

*28-2-2022*

**For Council February 22**

<b>Cheques/Money out</b>						
10.1.22	Cheque 3931	Tees Fire	Annual Fire Alarm Maint	7340	£	408.00
10.1.22	Cheque 3932	Tees Fire	Call out 5.8.21	7340	£	474.00
10.1.22	Cheque 3933	Tees Fire	Call out 22.12.21	7340	£	111.60
10.1.22	Cheque 3934	IOS	Acid free heavy duty pockets	7030	£	157.20
10.1.22	Cheque 3935	Tees Fire	Relocation of detectors	7340	£	688.43
10.1.22	Telephone	Azets	Sep & October reports	7080	£	660.00
10.1.22	Telephone	Acorn Web	Print and finish	7090	£	3,911.37
24.1.22	Telephone	TTC	Wages	Admin		
24.1.22	Telephone	HMRC	Tax	Admin		
24.1.22	Cheque 3936	2nd Thby Rainbows	Community Chest	7350	£	150.00
24.1.22	Cheque 3937	9th Thby Brownies	Community Chest	7350	£	150.00
24.1.22	Cheque 3938	Millfield Patterns	Dibbles Bridge Plaque	Env & SP	£	1,020.00
3.2.22	Telephone	KIS Scaffolding	Scaffolding	Env & SP	£	1,200.00
14.2.22	Cheque 3939	Gik Media	Amend to the website	7130	£	40.00
14.2.22	Cheque 3940	Derek Smith	Dibbles Bridge Fare	Env & SP	£	117.00
<b>Petty Cash</b>						
21.1.22	595	B & Q decorating	Paint etc	Env/SP	£	57.42
<b>SO/DD</b>						
27.12.21	DD	BT	Hub to 10.01.22	7050	£	6.00
22.12.21	DD	British Gas	Electricity to 10/12/21	7340	£	230.41
15.12.21	DD	Siemens	Photocopier lease	7020	£	442.78
21.12.21	DD	Carphone Ware	Mobile insurance	7050	£	7.99
14.11.21	DD	BT	Telephone to 28th November 21	7050	£	81.48
14.12.21	DD	BT	Telephone to 28th December 21	7050	£	81.48
30.12.21	SO	TPF	Pension	Admin		
30.12.21	DD	Document Sol	printing	7020	£	50.82
4.1.22	DD	British Gas	Gas to 1/1/22	7340	£	48.16
4.1.22	DD	O2	Mobile phone	7050	£	10.14
4.1.22	DD	SBC	Tradewaste	7340	£	25.88
4.1.22	DD	SBC	Business Rates	7330	£	86.00
4.1.22	DD	SBC	Alarm activation	7340	£	92.53
12.1.22	DD	BT	Hub to 10.02.22	7050	£	6.00
18.1.22	DD	Carphone Ware	Mobile insurance	7050	£	7.99
25.1.22	DD	Document Sol	Printing	7020	£	291.72
25.1.22	DD	Document Sol	Printing	7020	£	0.67
28.1.22	DD	BT	Telephone to 28th Jan 22	7050	£	81.48
31.1.22	DD	Norton	Antivirus renewal	7130	£	84.99
31.1.22	DD	TFP	Pension	Admin		
31.1.22	DD	O2	Mobile phone	7050	£	10.14
1.2.22	DD	SBC	Keyholding Alarms	7340	£	31.02
17.2.22	DD	Wave	Water to 27/1.22	7340	£	239.98
<b>Credit/Income</b>						
N/A						

*P. Wainwright*

28.2.2022