



**THORNABY TOWN COUNCIL  
FULL COUNCIL MINUTES  
MONDAY 25<sup>th</sup> OCTOBER 2021 AT 6.30pm  
THORNABY TOWN HALL**

**Present:** Cllr Steve Walmsley (Chair)  
Cllr Ian Dalgarno (Vice-Chair)  
Cllr Glenn Eastick  
Cllr Ray Godwin  
Cllr Les Hodge  
Cllr Zeb Khaliq  
Cllr Pat Large  
Cllr Mick Moore  
Alex Metcalfe, Democracy Reporter  
Jen Elstob, Town Clerk – Minute taker

- FC-21-160 NOTICE OF MEETING:**  
The notice convening the meeting was taken as read.
- FC-21-161 APOLOGIES FOR ABSENCE:** apologies were received from  
Cllr John Flynn  
Cllr Luke Frost  
Cllr Sue Frost  
Cllr Tina Large  
Cllr Sylvia Walmsley
- FC-21-162 CODE OF CONDUCT:**  
Declarations of Interest were received from:  
  
Cllr Steve Walmsley – Agenda Item 9
- FC-21-163 PUBLIC PARTICIPATION:**  
There was no public participation.
- FC-21-164 MINUTES OF MEETING:**  
To resolve that the minutes of the following meetings are a true and accurate record:
- Full Council minutes dated Monday, 27<sup>th</sup> September 2021  
PROPOSED: Cllr Pat Large   SECONDED: Cllr Ian Dalgarno  
It was resolved that the minutes dated 27<sup>th</sup> September 2021 were a true and accurate record.
  - Staffing minutes dated 23<sup>rd</sup> July 2021  
It was resolved that the minutes dated 3<sup>rd</sup> July 2021 were a true and accurate record
- FC-21-165 MATTERS ARISING FROM ABOVE MINUTES:**  
There were no matters arising from the above minutes.

SIGNED:

DATE: 29/11/21

**FC-21-166 FINANCE:** to consider and approve the following:

- Income & Expenditure since last meeting & Accounts Due for payment

**It was resolved** that the income, expenditure and accounts due for payment were a true and accurate record.

- Monthly report from Azets

**It was resolved** that the August report from Azet's was a true and accurate record.

- Community Grant request – Thornaby Litterpickers

**It was agreed and resolved** that T.T.C., would purchase vests at £449, waders at £99.96 and waste carts at £153 for the Thornaby Litterpickers.

**FC-21-167 TOWN HALL RESTORATION:** update from Cllr Steve Walmsley  
Cllr Steve Walmsley gave an update:

- The main stairs need to be boxed in ready for carpeting
- Floor tiles on the ground floor need to be cleaned and stained
- Carpet needs to be laid in the back room
- Work in the Town Hall is expected to be completed by Christmas

**FC-21-168 PLANNING:**

- to confirm that the SBC lists for Applications and Delegated decisions have been circulated by email and to discuss any concerns.

**It was agreed and confirmed** that the SBC lists for Applications and Delegated decisions have been circulated by email.

Cllr Steve Walmsley left the room when the following planning application was discussed.

**Planning Application Ref 21/2512/FUL.** Site Of The Griffin Ph And Associated Land Bader Avenue Stockton On Tees Thornaby TS17 0EH. Discussion took place about the erection of two story extension to side and first floor extension to existing building comprising of commercial use at ground floor level and 21 no self contained residential units at first floor to include associated infrastructure works.

**It was agreed** that Thornaby Town Council support the objection to Planning Application Ref 21/2512/FUL.

**FC-21-169 THORNAFEST:** for discussion and decision

- **to discuss any changes and obtain any suggestions to the day**

The event was discussed and the following suggestions were made for the Thornafest event 2022.

- More food and drink kiosks were required to avoid queues
- More income to be obtained from the venue
- More income required from rides
- The cost of a ticket to be increased to £15

- **to discuss the budget**

The event ran with a loss of £6,000 but with changes in place next year it is expected to run at a profit of which the excess will be donated to charity.

Cllr Les Hodge gave his thanks to Cllr Glenn Eastick for running the enjoyable event. Cllr Eastick also thanked Carl Broughton for his assistance.

SIGNED:



DATE:

29/11/21

- FC-21-170 DIBBLES BRIDGE MEMORIAL:** update from Cllr Steve Walmsley  
Cllr Steve Walmsley gave an update:
- Installation of the Dibble's Bridge Memorial is expected to commence in February 2022. Balfour Beatty are contributing £10,000 which T.T.C., greatly appreciate. Derek Smith to be contacted and informed of the progress.
- FC-21-171 PHOTOCOPIER CONTRACT:** for decision  
The new proposed three year photocopier contract from Document Solutions was discussed. The new contract showed a saving of £95 per quarter if the existing machine was retained.  
**It was agreed** to accept the new three year contract with Document Solutions with immediate effect.
- FC-21-172 WASTE BIN REPLACEMENT:** located near the Airman's Statue  
Stockton Council are replacing the bin located near the Airman's Statue. No further action is required by Thornaby Town Council.
- FC-21-173 CLERKS REPORT:**
- Feedback from the Last Post
- The Town Clerk visited the Last Post with Carl Broughton to ensure that the event was suitable for Remembrance Sunday. The venue had a few rooms and outdoor seating was available, therefore deeming the venue suitable.
- FC-21-174 CORRESPONDENCE:** to discuss any received  
No correspondence has been received.
- FC-21-175 TO RECEIVE MATTERS FOR INFORMATION ONLY:** Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- Cllr Steve Walmsley informed the council that the Police were present at Councillor Ward surgeries.
  - Middlesbrough are pushing for City Status.
- FC-21-176 CONSIDERATION OF ITEMS FOR THE NEXT FULL COUNCIL MEETING:**
- Community Grants

Exclusion of the press and public during consideration of the following item(s) of business – Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press be excluded from the meeting during consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted

- FC-21-177 STAFFING MATTERS:** for decision  
The salary scale for the Town Clerk was discussed. The TC was at the top of the bar in her salary and a job evaluation had taken place resulting in a recalculation of her salary. **It was resolved and agreed** that due to job experience, qualifications, also job functions the existing bar be removed and the Town Clerks Salary Scale be implemented at LC2, point 32. The new salary to be backdated to 1<sup>st</sup> April 2021.

**The meeting closed at 20.10**

SIGNED:



DATE:

29/11/21

**For Council November 2021**

Cheques/Money out					
18.10.21	Cheque 3812	Gik Media	Website hosting for 21/22	7130	£ 60.00
18.10.21	Cheque 3813	Total Resources	Traffic management Thornafest	7225	£ 466.80
18.10.21	Cheque 3814	Jeff Dobson Marquees	Tables, toilets etc T Show	7200	£ 5,640.00
25.10.21	Telephone	TTC	Wages		Admin
25.10.21	Telephone	HMRC	Tax		Admin
Petty Cash					
2.11.21	592	Pounland	Light Bulbs	7030	£ 8.00
THRP					
30.9.21	Cheque 967	Priestman- Sangster	Installation		£ 2,316.00
30.9.21	Cheque 968	DTA	Design		£ 560.16
2.10.21	Cheque 969	G W Leaders	Wood flooring		£ 1,175.85
2.10.21	Cheque 970	L Roberts Joinery	Fit new hardwood floors		£ 1,578.00
8.10.21	Cheque 971	TG	Payment		£ 3,508.75
12.10.21	Cheque 972	Old Town Construction	Plastering and painting		£ 1,192.00
26.10.21	Cheque 973	Leaders	Flooring for rooms		£ 1,605.00
SO/DD					
22.9.21	DD	British Gas	Electricity to 16.9.21	7340	£ 191.69
27.9.21	DD	BT	Mobile Hub to 11.10.21	7050	£ 6.00
28.9.21	DD	BT	Telephone to 28th September 21	7050	£ 81.48
30.9.21	SO	TPF	Pension		Admin
1.10.21	DD	SBC	Tradewaste	7340	£ 25.88
1.10.21	DD	SBC	Keyholding Alarms	7340	£ 31.02
1.10.21	DD	SBC	Business Rates	7330	£ 86.00
4.10.21	DD	O2	Mobile phone	7050	£ 10.14
5.10.21	DD	Grenkleasing	Photocopier	7020	£ 353.99
14.10.21	DD	BT	Telephone to 28th October 21	7050	£ 81.48
14.10.21	DD	Loan Board	Loan Repayment due	7310	£ 8,132.85
19.10.21	DD	Carphone Ware	Mobile insurance	7050	£ 7.99
8.11.21	DD	Loan Board	Loan Repayment due	7310	£ 3,052.70
17.10.21	DD	SBC	Alarm activation 17.10.21	7340	£ 61.51
27.10.21	DD	BT	Hub to 10.11.21	7050	£ 6.00
5.10.21	DD	British Gas	Gas to 1/10/21	7340	£ -
1.11.21	DD	O2	Mobile phone	7050	£ 10.14
1.11.21	DD	SBC	Tradewaste	7340	£ 25.88
1.11.21	DD	SBC	Business Rates	7330	£ 86.00
1.11.21	DD	SBC	Alarm activation 17.10.21	7340	£ 215.15
1.11.21	SO	TFP	Pension		Admin
1.11.21	DD	British Gas	Electricity to 1/10/21	7340	£ 183.34
28.7.21	DD	Wave	Water to 27.10.21	7340	£ 143.83
13.11.21	DD	BT	Telephone to 28th October 21	7050	£ 81.48
4.11.21	DD	British Gas	Gas to 1/11/21	7340	£ 71.34
Credit/Income					
26.10.21	BACS	SBC	Thornafest Grant		£ 2,000.00

*Walqano 29/11/21*