

# **Minutes of Thornaby Town Council's Full Council Meeting held in the Town Hall on Monday 27 January 2014 at 6.30pm**

**Present:** Councillor's Tina Large, Pat Large, Karina Maxwell, Glenn Eastick, Ian Dalgarno, Steve Walmsley, Sean Gowland, Mick Moore

Town Clerk: Tina Mansell

Julia Breen – Northern Echo

Minutes prepared by the Town Clerk

## **FC-14-1: NOTICE OF MEETING**

The notice of the meeting was taken as read

## **FC-14-2: APOLOGIES**

Apologies were received from Cllr's Dave Kennington, Corinne Moore, Mick Trainer, Zeb Khaliq, Sylvia Walmsley

Apologies accepted

## **FC-14-3: CODE OF CONDUCT** – Declarations of Interest

The Chairman asked if there was any declaration of interest.

No declarations of interest were received at this time

## **FC-14-4: TOWN HALL**

### **• MINUTES OF THE TOWN HALL RENOVATION PROJECT MEETING HELD ON MONDAY 13 JANUARY 2014**

Consideration was given to the minutes of the Town Hall Renovation Project Committee held on Monday 13 January 2014

Amendments were made to the wording on THRP – 14/35 (d) which were agreed

**RESOLVED that the minutes were accepted as a true and accurate record of the proceedings**

### **• MATTERS ARISING – information only**

Members were informed that Masters Training did no longer require TTC's office on the ground floor  
A request for an update on the drainage to be placed on the next agenda

### **• FINANCIAL MATTERS**

Members viewed and considered the schedule of accounts

**RESOLVED that the schedule of accounts are accepted**

**RESOLVED that dates as to when payments are made to be placed on the report**

## **FC-14-5: PUBLIC PARTICIPATION**

No questions were received from the public

## **FC-14-6: MINUTES OF FULL COUNCIL MEETING HELD ON MONDAY 2 DECEMBER 2013**

Consideration was given to the minutes of the Full Council Meeting held on Monday 2 December 2013

One amendment was made to FC/13/207 which was agreed

Signed.....Dated.....

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**RESOLVED** that the minutes were accepted as a true and accurate record of proceedings

**FC-14-7: MATTERS ARISING – information only**

None

**FC-14-8: MINUTES OF ENVIRONMENT MEETING HELD ON MONDAY 20 JANUARY 2014**

Consideration was given to the minutes of the Environment Meeting held on Monday 20 January 2014

**RESOLVED** that the minutes were accepted as a true and accurate record of proceedings

**FC-14-9: MATTERS ARISING – information only**

The clerk reported that the bench for the spitfire roundabout has been ordered but still waiting for the wording for the plaque.

SBC had identified an area for a dog bin on the adopted highway at the corner of Millbank Lane and Thornaby Road although agreement for this site has yet to be confirmed.

**FC-14-10: FINANCIAL MATTERS**

- Members considered the monthly schedule of accounts for October.

**RESOLVED** that the monthly schedule of accounts were approved

- Members considered the community chest application request from 2<sup>nd</sup> Thornaby Rainbows requesting help to purchase Rainbow Welcome bags and badges plus other sports equipment.

**RESOLVED** that the application was approved and £150 awarded

- Members viewed the letter from Chess Telecom informing the council that they now are the providers of the telephone line and have taken over from the previous provider One Cloud.

**RESOLVED** that the letter was noted

- Due to some concerns about distribution of the Thornaby Pride, members considered the proposal to change from the current distributor to the Royal Mail. Members then viewed the difference in costs. The clerk advised that the extra costs would need to be incorporated into the new precept. A debate then took place.

**RESOLVED** that the distribution of the next Thornaby Pride remain with the current distributor for the next issue and for their performance to be monitored. If distribution has not improved this is to be brought back to council to once again consider a change of distributor

- Members considered the letter from Stockton Borough Council confirming the final tax base for the parish.

**RESOLVED** that the letter was noted

- Members reviewed the precept and ratified the decision previously made at the full council precept meeting held on Monday 18 November 2013.

**RESOLVED** that the precept request to SBC for £137,000 remains the same as the last two years

Members considered the request previously tabled to make a donation to the People's Welfare Hall.

**RESOLVED** that this item is to be deferred until the next meeting once more information has been received

Signed.....Dated.....

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**RESOLVED that Lesley Palmer Associates contact the committee of the Welfare Hall in regards to promoting the hall in the Thornaby Pride**

## **FC-14-11: PLANNING**

Members were informed that the following planning applications that the council had commented on had been withdrawn.

**App No: 13/2820/OUT** – Outline planning permission for the erection of up to 60 residential dwellings and the re-development of the existing football facilities on land at Thornaby Football Club, Acklam Road, Thornaby

**App No: 13/2942/FUL** – Outline planning permission for residential development comprising of 2 houses, 6 bungalows plus associated garaging/parking (demolition of Thorntree Farm), Bassleton Lane, Thornaby

**RESOLVED that the information was noted**

## **FC-14-12: NORTH EAST WAR MEMORIALS PROJECT APPEAL**

Members considered the email from North East War Memorials Trust Appeal requesting a contribution towards costs to expand their website so that people can send information about their own area or family to be uploaded as a tribute to those who made the supreme sacrifice. A debate then took place.

**RESOLVED that a contribution of £150 is made to the appeal**

## **FC-14-13: MAYOR'S CIVIC AWARDS**

Members considered the letter from SBC in regards to nominations for this year's Mayor Civic Awards who seek to honour people, organisations and businesses who have made a difference to the local community.

**RESOLVED that councillors contact the clerk once they have identified a nominee and for the clerk to send through that nomination to SBC**

## **FC-14-14: CLERK'S UPDATE**

### **Plaque for bench**

There will be no charge for the Mick Eddy Plaque which is to be placed on a bench at the Five Lamps.

### **Broadband**

Broadband has been taken out with Chess Telecom who are also the providers of the telephone line. They have informed us that it should be connected up on 29 January 2014.

### **Proposed Surfacing works on Tedder Avenue**

Unfortunately due to weather conditions the planned surfacing works for Tedder Avenue will hopefully now take place on Sunday 2<sup>nd</sup> February, weather permitting.

### **Disposal of redundant computers**

Recycling company Innov8 have removed the redundant computers from the upstairs office on Monday 20 January.

### **Door to rear yard**

Due to the top hinge completely coming away from the frame and concerns about security of the building, the door to the rear yard has now been fixed.

**RESOLVED that the update was accepted**

## **FC-14-15: FIRST WORLD WAR CENTENARY**

Signed.....Dated.....

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Members were informed that Cath Abel from Asda Thornaby, Masters Training and Irene Jessop would like to be considered as members of the steering group set up to commemorate the First World War Centenary. Members also discussed a date for the first meeting to take place.

**RESOLVED that the new members are accepted onto the group**

**RESOLVED that the first meeting take place on Thursday 6 February 2014 at 1.00pm**

### **FC-14-16: BUCKINGHAM PALACE TEA PARTY**

Members viewed the email from Hardwick in Partnership which stated that Cleveland Local Council Association receives a quota of invitations to a Buckingham Palace Tea Party hosted by the Queen and that this year Cleveland had been allocated four invitations (two nominated persons each accompanied by a guest). Therefore each parish council has been invited to put forward one nomination for an invitation to attend. Once received, two nominations (plus guests) will be selected by members in attendance at the next meeting of CLCA.

It was proposed and seconded that Cllr Pat Large attend. No other nominations were received. Cllr Large accepted.

**RESOLVED that Councillor Pat Large attend the Buckingham Palace Tea Party if selected**

### **FC-14-17: REVIEW OF POLICIES/PROCEDURES**

#### **• ABSENCE POLICY**

Members reviewed the Absence Policy

**RESOLVED that the policy was reviewed and approved**

#### **• ABSENCE MANAGEMENT PROCEDURES**

The clerk informed members that the only change to the previous procedure was to reflect the change in the structure on who deals with employees. Members then went on to review the absence procedures. After debating the procedure, three amendments were made which were agreed by all members.

**RESOLVED that the amendments were made and procedures approved**

#### **• GENERAL DONATIONS POLICY**

Members reviewed the General Donations Policy. No changes were made.

**RESOLVED that the policy was reviewed and approved**

### **FC-14-18: TRAVELLERS SITES**

Members discussed the two proposed traveller's sites that are designated for Thornaby. Concerns were raised about the following:

The way in which announcement was put out to the public  
Lack of consultation with ward/town councillors, no clarification on whom or at what meeting the decision for where the 6 sites including the two in Thornaby were taken  
One of the sites being situated between a school and a care home  
The effect it would have on the area which could result in people not wanting to invest within the town  
An increase in anti-social behaviour  
The use of green wedge land previously rejected for building on because it was designated green wedge but is now deemed suitable for a travellers site  
Residents concerns about having to live close to a traveller's site  
Travellers having to fend for themselves on site which could lead to dumping of their waste etc

After a discussion took place, it was proposed and seconded that Thornaby Town Council write to SBC expressing their concerns.

Signed.....Dated.....

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**RESOLVED** that a draft letter to be written up and sent to all members for approval before being sent to SBC.

**FC-14-19: CORRESPONDENCE**

The clerk advised members of the following correspondence:

- Letter from Salvation Army thanking the council for inviting them to play at the Five Lamps Carol Service

**RESOLVED** that the correspondence was noted

**FC-14-20: COUNCILLOR'S REPORTS**

Councillor Pat Large will attend a 'Friends of the River Tees' meeting in Billingham on Monday 3 February and will report back to council about the proposal being put forward for disabled fishing on the Tees in Thornaby.

**FC-14-21: ITEMS FOR FUTURE AGENDA**

Freeman of the Town

**FC14-22: DATE OF NEXT MEETING** – Monday 24 February 2014

There being no further business to discuss the meeting closed at 8.15pm

Signed.....Dated.....