

Minutes of Thornaby Town Council's Town Hall Renovation Project Meeting held in the Town Hall on Monday 18 March 2013 at 5.30pm

Present: Councillors Tina Large, Steve Walmsley, Glenn Eastick, Ian Dalgarno, Dave Nicholson (DMN PM)

Minutes were taken by DMN PM

THRP-13/10: NOTICE OF MEETING:

The notice of convening the meeting was taken as read

THRP-13/11: APOLOGIES: To receive any apologies for absence

No apologies received

THRP-13/12: CODE OF CONDUCT: Declarations of Interest

No interests were given at this time

THRP-13/13: PUBLIC PARTICIPATION

No questions were received from the public

THRP-13/14: TOWN HALL

Update for the Town Hall Project

1. Green Lane Capital

- Transfer of 3-9 Mandale to GLC – Land registry documents signed by Ian Dalgarno & Tina Large
- DMN PM will deliver them to BHP Tuesday 19
- The final completion is currently the 29th of March 2013

2. Tenants

- Masters: Nothing to report

3. Building works

- Temporary repairs: Nothing to report

4. Services

- Heating: Need to order more heating oil but still within amount sanctioned.
- Fire alarm: Nothing to report
- Security alarm: False activation during the day. Crimewatch visited & checked system, all ok. Dave Nicholson will monitor usage.
- Electrics: Some minor electrical alterations to complete

Signed..... *C Large* Date..... *16.4.13*

5. Financial

DMN PM Tabled a list of current suppliers requiring payment. Cheques raised & signed for the following suppliers

- DMN Project Management Ltd
- Old Town Construction
- Crimewatch Safeguard
- SBC waste for 2013/2014 on Direct debit
- DMN PM to arrange the Financial Control Meeting and an agenda for the meeting.
- There are some more payments to sort between now and end of the financial year Dave Nicholson will have all these resolved & agreed for the raising of cheques.

6. Future works

- a. A condition of sale by SBC was TTC to gain planning permission for the scheme & then prove the finances are in place to complete
- b. DMN PM will meet with SBC building Control to discuss & agree the fire escape location and then submit a planning consent application.
- c. DMN PM will produce a budget for these works & the minimum refurbishment of the Town Hall
- d. If we are successful on a to c above that should get the conditions from SBC removed
- e. DMN PM will produce a plan & budget for the refurbishment of the Toilets and offices on the first floor (all areas excluding the Civic Rooms)
- f. DMN PM will also continue with the desired scope of works, disabled lift, toilets & access and the Heritage Lottery Grant but the will be on hold until e is achieved.

7. Heritage Group

- a. DMN PM draft letter attached inviting all the members of the Heritage Group to attend the next scheduled meeting on the 8th April at 17.30.
- b. They will be invited to put forward their ideas for Heritage in the Town Hall & to provide as much documentation etc as they have available.

THRP-13/15: Next meeting: 8th April at 17.00

Heritage group to attend at 17.30

Signed.....*Charge*.....Dated.....*16.4.13*.....