



Thomaby Town Council

Minutes of the Thomaby Town Hall Renovation Project Committee meeting
on Tuesday 18th July at 10.00 hrs.

Ref M025 – 18 July 2014

Location TTC Town Hall Office

Present Councillors Tina Large Ian Dalgarno Glenn Eastick Pat Large and David
 Nicholson of DMN Project Management Ltd (none voting)

Minutes By DMN Project Management Ltd

THRP – 14/55 Notice of meeting

The notice of convening the meeting was taken as read

THRP – 14/56 Apologies – to receive apologies for absence

Apologies received from Steve Walmsley, Shaun Gowland

THRP – 14/57 Code of conduct: Declarations of interest

No declarations of interest tabled

THRP – 14/58 Public Participation

No questions were received from the public

THRP – 14/59 Financial

David Nicholson asked for an increase in the budget for consultants in connection with the
Heritage Lottery Grant to £20K

Resolution :to agree the increase.

Proposed Glenn Eastick
Seconded Ian Dalgarno

Signed.....*S.M. Walmsley*.....Dated.....*5/8/14*.....

THRP – 14/60 Town Hall Future Ownership

The following advisers joined the meeting

Simon Close Censis (CEN)
Nik Tunley Endeavour Partnership (EP)
Jaime Brown Endeavour Partnership (EP)
Jules Brown North East Civic Trust (NECT)
Miriam Harte North East Civic Trust (NECT)

The current plan for the Ownership of the Town Hall is for it to be by a charity
The CEN and EP have investigated the possible constitutions of the Charity.

Nik Tunley outlined the two main choices, of a Charitable Incorporated Organisation (CIO) or a Community Interest Company (CIC). He explained how each operated and their advantages and disadvantages.

Nik further advised that a CIC is managed by a Board of Directors, usually 5 or 7. EP will provide a description of the duties and the people from the community who would normally sit on a CIC board. TTC would then produce a list of people with the required skills/background who then would be approached to join the board. Due to restrictions in the sale document the board cannot be constituted solely of, or a majority of local councillors. But Nik advised that up to 2 of the board could be people who are councillors but would be board members in their own right ie fulfil the above criteria and would not be political appointments.

It was the opinion of CEN and EP that the relevant choice for the Town Hall is a CIC and that it should be constituted before the end of 2014.

Resolution – A CIC to be formed
Proposed Ian Dalgarno
Seconded Glenn Eastick

THRP – 14/61 Transfer of property

Jaime Brown advised that the correct way to transfer the assets forming the Town Hall Project, from the TTC to the CIC would be by a Community Asset Transfer. The transfer to take place when the CIC has been formed.

THRP – 14/62 North East Civic Trust

Jules Brown and Miriam Harte provided an update on the progress of the Heritage Lottery Fund Grant Application.

NECT are close to submitting the Pre Application to HLF. DMN to provide information and budget to NECT.

The response from HLF on the pre application will provide guidance on the submission of the Round 1 Application, target date 29 August. DMN to conclude his input by the 22 August.

The results of the Round 1 application will be known in May 2015 & we will then submit the Round 2 Application. A successful round 2 Application should produce funds in final quarter of 2015.

Signed.....*S.M. Walmsley*.....Dated.....*5/8/14*.....

THRP – 14/63 Councillors reports & Items for future agenda
None given
THRP – 14/64 Date of next meeting
Next meeting 5 August at 17.30

Meeting Closed

Signed.....*S.M. Walmsley*.....Dated.....*5/8/14*.....